



public works

Department:
Public Works
PROVINCE OF KWAZULU-NATAL

INVITATION TO QUOTE

The KZN Department of Public Works: eThekweni Regional Office invites quotes for the following service:

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| Description of Service | KwaZulu – Natal: Maphumulo: ILembe District Office: Rendering of hygiene and cleaning services |
| Bid Number/Quotation number | ZNTD 03470W |
| Contract Period | Twenty four (24) Calendar Months |
| Closing Date | 10 November 2015 |
| Time | 11: 00 am |
| Evaluation Criteria | Financial and Preference Offer |
| Documents available from | KZN Department of Public Works: eThekweni Region (Ground floor) 455 A Jan Smuts Highway, Mayville, 4091 During working hours 08:00 to 15:00 |
| Bid document enquiries | Mr. L. Ngcobo – Tel.: 031 – 203 2161 |
| Technical enquiries | Mrs M.L. Nsele – Tel.: 033 – 260 3800 |

Compulsory Pre-Tender Meeting: Yes

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|-------|------------------------------------|
| Date | 08 November 2015 |
| Time | 11:00 am |
| Venue | ILembe District office (Maphumulo) |

TENDERERS TO NOTE

1. Requirements for sealing, addressing, delivery, opening and assessment of the tender are contained in the tender document.
2. The Department reserves the right not to award to the lowest bidder.
3. In addition, the Department will conduct a detailed risk assessment prior to the award of the bid.
4. Tender documents must be obtained prior to the starting time of the pre – tender briefing meeting. No tender will be issued at the briefing at the pre tender briefing meeting and no site inspection meeting certificates will be issued at the pre tender briefing meeting.
5. Bidders who attend without a bid document will not be allowed to the briefing.
6. No late arrivals will be admitted to the pre – tender briefing meeting.
7. Submission of a PDF copy of the completed bid tender document together with all supporting tender documents must be submitted on a readable compact disc together with the bid at close of tender.
8. Late submissions will not be accepted.
9. Faxed or e-mailed bids are not accepted
10. Only Bidders registered on the Provincial Suppliers Database and Bargaining Council for Contract Cleaning Industry will be eligible to submit bids / quotations.