



**KWAZULU-NATAL PROVINCE**

**PUBLIC WORKS**  
REPUBLIC OF SOUTH AFRICA

**DEPARTMENT OF PUBLIC WORKS - ETHEKWINI REGIONAL**

## INVITATION TO BID

**KZN DEPARTMENT OF PUBLIC WORKS: ETHEKWINI REGION INVITES BIDS FOR THE FOLLOWING SERVICES.**

ZNTD NUMBER	BOX NUMBER	INSTITUTION NAME	AREA	CONTRACT PERIOD	COST	BRIEFING DATE, TIME & VENUE	CLOSING DATE
ZNTD05236W	Box 08	KZN: Department of Public Works: eThekweni Region: Regional Office: Mayville Building Complex Procurement of Hygiene Services for a period of 36 months.	Mayville Complex: eThekweni Regional Office: at the Conference centre	36 Months	Nil	11 March 2022 @10.30 Venue: 455 A King Cetshwayo Highway ,4091 Conference Centre:	18 March 2022 at 11:00 am

**• Evaluation Criteria:**

- Mandatory Requirement:** Bidder to provide Bargaining Council for Contract Cleaning Industry (BBCCI) Certificate and Disposal Certificate.

**• Special Conditions: Experience and References:**

**Pre-Qualifying Criteria:** Administrative compliance, Correctness of bid documents, Compliance with bid regulations (registration with CSD and tax clearance certificate).

**Special Conditions of Tender:**

- Supplier must be registered on CSD Database
- Should bidders not quote for all items, they will be considered non-responsive.
- The total quotation price must be inclusive of the cost of the supply and delivery
- Items must be delivered and install immediately of receiving order/ Letter of award.
- No bidder shall be awarded without a proven evidence that the bidder will deliver within stipulated timelines.
- The department reserves a right to verify all the submitted information before award.
- **Experience:** The bidders are required to submit a schedule of previous project of a similar nature
- **References:** Provide references from the clients for work of a similar nature, minimum of three (03), orders /letters of awards within 5 years
- **Failure for bidder to uphold to deliver with the specified timelines, Department of Public Works reserves the right to cancel the order.**

**Financial offer and Preference** (80/20 Principle)

**TENDERERS TO NOTE**

1. Requirements for sealing, addressing, delivery, opening and assessment of the tender are contained in the tender document.
2. The Department reserves the right not to award to the lowest bidder.
3. In addition, the Department will conduct a detailed risk assessment prior to the award of the quotation.
4. Tender documents must be obtain prior to the starting time of pre tender briefing meeting. No tender documents will be issued at the pre-tender briefing meeting and no site inspection meeting certificates will be issued at the pre-tender briefing meeting.
5. Bidders who attend without a bid document will not be allowed to the briefing.
6. No late arrivals will be admitted to the pre tender briefing meeting.

7. Submission of a PDF copy of the completed bid tender document together with all supporting tender documents must be submitted on a readable compact disc together with the bid at close of tender.
8. Late submissions will not be accepted.
9. Faxed or e-mailed bids are not accepted.
10. 11. Bidders must submit B-BBEE or EME certificate issued by a Verification Agency accredited by SANAS or Affidavit.

**NB: PLEASE NOTE THAT ONLY BIDDERS THAT ARE SPECIALISING IN THIS SERVICE ARE ELIGIBLE TO QUOTE**

- Enquiries relating technical enquiries for the technical enquiries Mr M. Mdlalose 083 393 0036 or [musa.mdlalose@kznworks.gov.za](mailto:musa.mdlalose@kznworks.gov.za) and
- Administrative enquiries relating to bid documents may be directed to: Mrs. M Ngcobo: Tel: 063 687 6593 or [khosi.ngcobo@kznworks.gov.za](mailto:khosi.ngcobo@kznworks.gov.za)

Documents are available from: KZN Department of Public Works: eThekweni Regional Office: New Help Desk: 455A King Cetshwayo Highway from Monday to Friday during working hours 08h30 to 15h00