



KWAZULU-NATAL PROVINCE

PUBLIC WORKS
REPUBLIC OF SOUTH AFRICA

Notification of Tender

The KZN Department of Public Works: Midlands Region invites bids for the following service:

Description of Service : Supply and Delivery of Photocopy Paper A4 at Midlands Regional Office, 40 Shepstone Road, Ladysmith

Bid Number : ZNQ001/2025

Locality of Service : Ladysmith

Contract Period : Once Off

Closing Date : 30 April 2025

Time : 11:00 AM

Documents available from : KZN Department of Public Works: Midlands Regional Office
40 Shepstone Road, Ladysmith OR Tender documents can be downloaded from the Departmental website: www.kznworks.gov.za

Times for collection of bid documents : 07H30 to 16H00

Cost of tender document : The bid document is available at no cost

Enquiries relating to bid;
Document and technical enquiries may be directed to : Tel 036 638 8063/8272

Compulsory Pre-Tender Meeting

N/A

TENDERERS TO NOTE

1. Requirements for sealing, addressing, delivery, opening and assessment of the tender are contained in the tender document.
2. Only Bidders registered on Central Suppliers Database will be legible to submit quotation
3. Supplier must deliver as per the specification provided.
4. Should bidders not quote for all items, they will be considered as being non-responsive.
5. The total quotation price must be inclusive of the cost of the supply, delivery.
6. The price quoted must be fixed for the period of 120 days.
7. The Department reserves the right not to award to the lowest bidder.
8. In addition, The Department will conduct a detailed risk assessment prior to the award.
9. Late submissions will not be accepted.
10. Faxed or emailed bids are not accepted
11. Bidder must initial each and every page of the bid document.
12. The 80/20 points system is applicable for this quotation with the following specific goal requirement and documentary proof as per quotation document must be provided for claiming of point for specific goal:

Price	80 Points
Specific goal: Total Points	20 Points
Ownership by people who are youth	10
Ownership by people who are Women	10