



KWAZULU-NATAL PROVINCE

PUBLIC WORKS
REPUBLIC OF SOUTH AFRICA

BID NO : ZNQP 01/04/2025

Description : Appointment of a suitable service provider to render the new safeguarding and security services for a period of three (03) months at Adams sub-district office (eThekweni Region.)

Advert date : 29 April 2025

Closing Date : 06 May 2025

Time : 11h00

Documents available for collection from : Department of Public Works: eThekweni Regional Office: 455A King Cetshwayo Highway, Mayville– SCM -Ground floor (helpdesk),
during working hours (08h00 to 15h45)

At no Cost documents to the : The complete quotation document can be downloaded from www.kznworks.gov.za under: Tender Bids and Quotations/The e-Tender Portal www.etenders.gov.za under browse opportunities.

Cost of tender document : N/A

Compulsory Pre-Tender Briefing Meeting/ Bid Clarification Meeting: Compulsory briefing meeting will not be conducted.

Closing Date and Time: 06 May 2025 at 11h00 am.

NB. Completed quotation documents are only to be deposited in the Tender box no.8 at 455A King Cetshwayo Highway, Mayville 4091 (Basement tender office-Helpdesk)

Tender Validity: 120 days

Contract Period: 03 Months

Enquiries relating to the quotation document may be directed to

Tel: 066 535 7932 **email:** thobeka.mcanyana@kznworks.gov.za

All technical enquiries may be directed to

Tel: 072 514 1239 **email:** David.Arnajalem@kznworks.gov.za

Conditions of Tender:

Prequalifying Criteria

Evaluation Criteria

- Administrative compliance, financial and preference offer.

Phase 1:

Administrative Compliance

- Correctness of quotation documents.
- Compliance with quotation regulations (registration with CSD)

Phase 2:

Mandatory Documents Requirements

- 1) Owner/Director of the entity must have Grade A or B PSIRA grading.
- 2) The entity must be registered with PSIRA (provide proof of registration)
- 3) Current payroll indicating that salaries are in accordance to approved PSIRA rates and Grades (payroll not older than 6 months)
- 4) Compensation for Occupational Injuries and Diseases Act (COIDA) / Workman's Compensation registration.
- 5) Proof of registration with the Unemployed Insurance Fund (UIF (copy of EMP201 certificate issued by SARS)
- 6) Registration with the Pension Fund for Security Officers (PSSPF).
- 7) Proof of compliance with the Private Security Services Provident Fund (PSSPF).
- 8) Company vehicles minimum three (3) (Attach copies of logbooks or valid lease agreement).
- 9) Company profile detailing previous experience as a company and contactable references, in a form of a schedule, accompanied by; (three (03) letters of award/ contracts and three (03) purchase orders, both must not be older than five years).
- 10) Valid ICASA (Independent Communication Authority South Africa) licence for radio equipment and frequencies used or lease agreement (attach licence for the service provider)

Failure to meet the above mandatory requirement will lead to immediate disqualification.

Phase 3:

Specific Goals

- The 80/20-point system is applicable for this quote with the following Specific Goal Requirements and documentary proof as per the quotation document must be provided for claiming of points for specific goals.

Price		80 Points
Specific goals: Total Points	Documents Required	20 Points
"Ownership by: Exempted Micro-Enterprise (EME's)"	1) Sworn Affidavit; signed and dated by Commissioner of Oaths" 2) Certified copy of identity document	20 Points

BIDDERS TO NOTE

1. Requirement of sealing, addressing, delivering and assessment of the tender are contained in the tender document.
2. The department reserves a right not to award the lowest bidder.
3. In addition, the department will conduct a detailed risk assessment prior to the award of the quotation.
4. Submission of a PDF copy of the completed quotation document together with all the supporting tender documents must be submitted on the close of tender.
5. Late submissions will not be accepted.
6. Faxed or emailed bids are not accepted.
7. Only bidders registered on the Central Suppliers Database (CSD) are eligible to submit quotations.