



KWAZULU-NATAL PROVINCE

PUBLIC WORKS & INFRASTRUCTURE REPUBLIC OF SOUTH AFRICA

Notification of Tender

The KZN Department of Public Works: Head Office invites bids for the following service:

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| Bid Number | : | ZNT 10/24/25 |
| Description of Service: | : | The appointment of a service provider for the provision of an online travel system And travel system and travel management services for the KZN Department of Public Works and Infrastructure for a period of thirty-six months. |
| Contract Period | : | 36 months. |
| Closing Date | : | 16 May 2025 |
| Time | : | 11h00 |
| Documents available from | : | The Department of Public Works, 191 Prince Alfred at 8h00 -15h00 |
| Collection of bid document | : | Documents can be downloaded from e Tender Portal and the Departmental website: www.kznworks.gov.za for free. However, should any bidder require a printed /hard document, a non- refundable payment in the amount R380.00 must be made for collection thereof as per the banking details indicated below. Proof of payment must be produced upon collection of the bid document.” BANKING DETAILS: Bank: Standard Bank Name of the Acc: Business Cheque Acc Type of Account: Business Cheque Acc Account Number: 052106446 Banking Ref No:14019605 |

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| Enquiries relating to bid document may be directed to | : | Lindiwe Ngcobo- 033 355 5440 |
| All technical enquiries may be directed to | : | nomalungelo.zulu@kznworks.gov.za All enquiries need to be submitted via email on or before the 09 May 2025. |

Compulsory Briefing session

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| Date | : | 6 May 2025 |
| Time | : | 11h00 |
| Venue | : | Department of Public Works, Auditorium |

TENDERERS TO NOTE

1. Requirements for sealing, addressing, delivery, opening and assessment of the tender are contained in the tender document.
2. Under no circumstances whatsoever may the bid document be retyped or redrafted and only bids submitted on the tender document issued by the Department will be accepted.
3. The Department reserves the right not to award to the lowest bidder.
4. In addition, the Department will conduct a detailed risk assessment prior to the award of the bid.
5. Tender documents must be downloaded or purchased and collected prior to the starting time of pretender briefing meeting.

6. No tender documents will be issued at the pretender briefing meeting and no site inspection meeting certificates will be issued at the pretender briefing meeting.
7. No late arrivals will be accepted to the pretender briefing meeting.
8. Late submissions will not be accepted.
9. Faxed or e-mailed bids are not accepted.
10. Only Bidders registered on the Central Suppliers Database are eligible to Bid.
11. The preference point system for this bid is 80/20 where 80 points is for price and 20 is for specific goals The specific goals for this project are:

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| PRICE | 80 POINTS | DOCUMENTARY PROOF REQUIRED FOR THE CLAIMING OF POINTS FOR SPECIFIC GOALS |
| SPECIFIC GOALS | 20 POINTS | |
| Historical Disadvantage Person (HDP) – Black Owned Enterprise 20 Total 100 It is compulsory for bidders to substantiate that they meet the above specific goals and requirements by submitting the following evidence: (a) Copy of Enterprise Registration Certificate (CIPC) (b) Copies of an identity document (ID) and CSD report to show /substantiate percentage ownership equity. It is mandatory for tenderers to complete SBD 6.1 to claim points for specific goals, failure to complete SBD 6.1 shall be interpreted to mean that the points for specific goals are not claimed | 20 points | Documentary Proof Required: 1) Original Sworn Affidavit not older than three months; signed and dated by Commissioner of Oaths |