



## KWAZULU-NATAL PROVINCE

**PUBLIC WORKS**  
REPUBLIC OF SOUTH AFRICA

### Notification of Tender

**The KZN Department of Public Works: Midlands Region invites bids for the following service:**

Description of Service	: Lease and Delivery of Office Franking Machine for a period of 36 months at Midlands Regional Office (Ladysmith)		
Bid Number	: ZNQ005/2024		
Locality of Service	: Ladysmith		
Contract Period	: 36 months		
Closing Date	: 18 June 2024		
Time	: 11:00 AM		
Documents available from	: KZN Department of Public Works: Midlands Regional Office 40 Shepstone Road, Ladysmith at no cost, or it can be downloaded from the Departmental Website. <a href="http://www.kznworks.gov.za">www.kznworks.gov.za</a>		
Times for collection of bid documents	: 07H30 to 16H00		
Cost of tender document	: The bid document is available at no cost		
Enquiries relating to bid;			
Document enquiries may be directed to	: Mrs NF Sikhakhane	(Tel 036 638 8095) / 8000	
All technical enquiries may be directed to	: Mrs S Mchunu	(Tel. 036 638 8047) / 8000	

### Compulsory Pre-Tender Meeting

N/A

### TENDERERS TO NOTE

1. Requirements for sealing, addressing, delivery, opening and assessment of the tender are contained in the tender document.
2. Only Bidders registered on Central Suppliers Database will be legible to submit quotation
3. Supplier must deliver as per the specification provided.
4. Should bidders not quote for all items, they will be considered as being non-responsive.
5. The total quotation price must be inclusive of the cost of the supply, delivery.
6. The price quoted must be fixed for the period of 120 days.
7. The Department reserves the right not to award to the lowest bidder.
8. In addition, The Department will conduct a detailed risk assessment prior to the award.
9. Late submissions will not be accepted.
10. Faxed or emailed bids are not accepted
11. The 80/20 points system is applicable for this quotation with the following specific goal requirement and documentary proof as per quotation document must be provided for claiming of point for specific goal:

Price	80 Points
Specific goal: Total Points	20 Points
Ownership by Black People	10
Ownership by People who are youth	10

