



KWAZULU-NATAL PROVINCE

PUBLIC WORKS & INFRASTRUCTURE
REPUBLIC OF SOUTH AFRICA

NOTICE AND INVITATION TO TENDER

Suitable and capable Service Providers are invited to bid for the following service:

Bid Number	:	ZNT 7893 W
Description of Service	:	Hire of Office Accommodation to the Department of Public Works & Infrastructure: KwaZulu-Natal on behalf of the Department of Social Development: King Cetshwayo District: Richards Bay. Procurement of suitable office of the extent of 658m² plus 25% (164,5m²) non-assignable space totaling to 822.5m²; plus 27secure parking bays, (05 Lock up bays, 15 undercover bays, 05 open bays and 02 parking bays for persons living with disabilities) for a period of five (5) years.
Contract Period	:	Five (5) Years
Closing Date	:	17 January 2025
Closing Time	:	11h00am

Collection of Bid Documents

The Bid Document can be downloaded from e-Tender Portal and/ or Departmental Website: www.kznworks.gov.za at no cost. However, should any bidder require a printed/ hard copy of the bid document, a non-refundable payment in the amount of R380.00 must be made for collection thereof as per the banking details indicated below. Proof of payment must be produced upon collection of the bid document.

BANKING DETAILS:

NAME: KZN PROV GOV- WORKS, BANK: STANDARD BANK, ACCOUNT NO: 052106446: ACCOUNT TYPE: BUSINESS CHEQUE ACCOUNT, BRANCH: 057525, REFERENCE NUMBER: 14019639.

Bid response documents must be deposited in the tender box specifically marked for this service at:

**DEPARTMENT OF PUBLIC WORKS: NORTH COAST REGIONAL OFFICE
KING DINUZULU HIGHWAY
LA ADMINISTRATIVE BUILDING – FIRST FLOOR: ZONE 1
ULUNDI
3838**

Queries relating to the issue of these documents may be addressed to:

Full Name : Mr. S Zungu
Tel. No : 035 874 2737
Email Address : sibusiso.zungu@kznworks.gov.za

All technical enquiries may be directed to Mr. EMB Ntsele at 035 874 3294/ emmanuel.ntsele@kznworks.gov.za

Compulsory Briefing Session

Date : **11 December 2024**
Time : **10h00am**
Venue : **KZN Department of Public Works and Infrastructure
North Coast Regional Office
King Dinuzulu Highway
LA Administrative Building, First Floor – Open Plan
ULUNDI
3838**

TENDERERS TO NOTE

1. Requirements for sealing, addressing, deliver, opening and assessment of the tender are contained in the tender document.
2. Under no circumstances whatsoever may the bid forms be retyped or redrafted, and only bids submitted on the tender document issued by the Department will be accepted.
3. The Department reserves the right not to award to the lowest bidder. In addition, the Department may conduct a detailed risk assessment prior to the award of the bid.
4. Tender documents must be downloaded or purchased and collected prior to the starting time of pre-tender briefing meeting. No tender documents will be issued at the pre-tender briefing meeting and site inspection meeting certificate will be issued at the pre-tender briefing meeting.
5. No late arrivals will be accepted to the pre-tender briefing meeting.
6. Late submissions will not be accepted.
7. All interested bidders must be registered on the Central Supplier Database.
8. Telegraphic, telephonic, telex, facsimile, e-mail, and late Tender Proposals will not be accepted.
9. Only bidders registered with the applicable Central Suppliers Database will be eligible to submit bids.
10. Bidders' attention is drawn to the mandatory criteria as listed in the bid document as well as the phased sequence of the bid evaluation process.
11. The bid is advertised for twenty-one (21) working days.
12. The applicable preference point system for this tender is the 80/20 preference point system:

Number of Specific Goals	The specific goal/s in terms of this tender)	Number of points to be claimed (80/20 system)
1	"Ownership by Black People Documentary Proof Required: Documentary Proof Required: 1) Sworn Affidavit; signed and dated by Commissioner of Oaths	20