



## KWAZULU-NATAL PROVINCE

PUBLIC WORKS  
REPUBLIC OF SOUTH AFRICA

### Notification of Tender

The KZN Department of Public Works: Midlands Region invites bids for the following service:

Bid Number	<b>ZNT 6016 W</b>
Description of Service	uMzinyathi District: Department of Economic Development , Tourism and Environmental Affairs Dundee: Hire of office accommodation: in the extent of 858m <sup>2</sup> of assignable space plus 214.5m <sup>2</sup> (20%-25% non-assignable space) totaling to 1072.5 m <sup>2</sup> plus 43 undercover parking bays and 02 parking bays for people living with disabilities for a period of 5 years with an option of a further extension of 04 years 11 months.
Closing Date	09 December 2024
Time	11h00
Documents available from	
Collection of bid document :	The bid document can be downloaded from e-Tender Portal at no cost. However, should any bidder require a printed/hard copy of the bid document, a <b>non-refundable payment in the amount R 450.00</b> must be made for collection thereof as per the banking details indicated below. Proof of payment must be produced upon collection of the bid document"
	<b>BANKING DETAILS: NAME: KZN PROV GOV- WORKS, BANK: STANDARD BANK, ACCOUNT NO:052106446:ACCOUNT TYPE: BUSINESS CHEQUE ACCOUNT, BRANCH:057525, REFERENCE NUMBER:14019621.</b>
Enquiries relating to bid	: Ms. NF Sikhakhane Tel 036 638 8095
Document may be directed to	: KZN Department of Public Works Midlands Regional Office 40 Shepstone Road Umkhamba Gardens Ladysmith, 3370
All technical enquiries may be directed to	: Mr VA Ngcobo Tel 036 638 8000

### Compulsory Briefing session

Date	:	21 November 2024
Time	:	10:00 am
Venue	:	40 Shepstone Road, Ladysmith, 3370

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#### **TENDERERS TO NOTE**

1. Requirements for sealing, addressing, delivery, opening and assessment of the tender are contained in the tender document.
2. Under no circumstances whatsoever may the bid document be retyped or redrafted and only bids submitted on the tender document issued by the Department will be accepted.
3. The Department reserves the right not to award to the lowest bidder.
4. In addition, the Department may conduct a detailed risk assessment prior to the award of the bid.
5. Tender documents must be downloaded or purchased and collected prior to the starting time of pre tender briefing meeting.
6. No tender documents will be issued at the pre tender briefing meeting and no site inspection meeting certificates will be issued at the pre tender briefing meeting.
7. No late arrivals will be accepted to the pre tender briefing meeting.
8. Submission of a PDF copy of the completed bid tender document together with all supporting tender documents must be submitted on a readable compact disc together with the bid at close of tender.
9. Late submissions will not be accepted.
10. Faxed or e-mailed bids are not accepted.
11. Only Bidders registered on the Central Suppliers Database will be legible to submit bids.
12. Bidders' attention is drawn to the mandatory criteria as listed in the bid document as well as the phased sequence of the bid evaluation process
13. The preference point system for this bid is 80/20 where 80 points is for price and 20 is for specific goals.

The specific goals for this project are:

<ul style="list-style-type: none"><li>Ownership by black people:  Documentary proof required:  1. Sworn affidavit, signed and dated by Commissioner of Oaths</li></ul>	<b>10</b>
<ul style="list-style-type: none"><li>Promotion of enterprises located in uMzinyathi District Municipality area for work to be done or services to be rendered.</li><li>Documentary proof required:  1). Proof of Municipal Account depicting Physical Address of the business OR 2.) Lease Agreement 3.) A signed letter from the ward councillor or Tribal authority shall be provided.</li></ul>	<b>10</b>