



# public works

Department:  
Public Works  
**PROVINCE OF KWAZULU-NATAL**

## Notification of Tender

The KZN Department of Public Works: Midlands Regional Office invites bids for the following service:

Description of Service	: Rendering of Cleaning Services at Midlands Regional Office for a period Of 36 months
Bid Number	: ZNTL001/2023
Locality of Site	: Ladysmith
Contract Period	: 36 Calendar Months
Closing Date	: 26 March 2024
Time	: 11:00
Documents available from	: KZN Department of Public Works: Midlands Region during working hours 07h30 to 16:00
Collection of tender document	: KZN Department of Public Works: Midlands Region, 40 Shepstone Road, Ladysmith during working hours. The bid document can be downloaded from the E-portal at no cost. Bidders who wish to collect a hard copy of the document can do so at a non-refundable cost of <b>R270.00</b> . The hard copy can then be collected from Department of Public Works, 40 Shepstone Road, Ladysmith during working hours 09h00am to 15h00pm. Proof of payment must be produced upon collection of the bid document. <b>NO EFT payments will be accepted.</b>

### Banking Details

Account Name	: KZN PROV GOV-WORKS
Bank Name	: STANDARD BANK
Account Number	: 052106646
Bank Code	: BUSINESS CHEQUE ACCOUNT
Reference Number	: REF NO 14019621

### Enquiries relating to bid:

Document enquiries maybe directed to	: Mrs N Sikhakhane (Tel. 036 638 8095/ 8000)
All technical enquiries maybe directed to	: Mrs S Mchunu (Tel. 036 638 8047 / 8000)

### Compulsory Pre-Tender Meeting

Date: 12 March 2024  
Time: 10h00 am  
Venue: On site at 40 Shepstone Road, Ladysmith, 3370

### TENDERERS TO NOTE

1. Requirements for sealing, addressing, delivery, opening and assessment of the tender are contained in the tender document.
2. The Department reserves the right not to award to the lowest bidder.
3. In addition, the Department will conduct a detailed risk assessment prior to the award of the bid.
4. Submission of the completed bid tender document together with all supporting tender documents must be submitted with the bid at close of tender. Bid documents can either be downloaded at no cost from the E-Tender portal or purchased from the Department and proof of payment for the bid document from the bank will be needed prior to handing over of bid documents & no EFT PAYMENTS WILL BE ACCEPTED.
5. The bid documents must be downloaded or purchased and collected prior to the starting time of the Pre-tender briefing meeting. NO bid documents will be issued at the Pre-Tender meeting and no site inspection meeting certificates will be issued after the pre-tender meeting. Bidders without the tender document will not be allowed to the pre-tender meeting. No late bidders will be accepted to the pre-tender meeting.
6. Late submissions of the tender document will not be accepted
7. Faxed or e-mailed bids are not accepted.

8. Only Bidders registered on the Central Suppliers Database and BCCCI or NCCA will be eligible to submit bids.
9. Bidders attention is drawn to the Mandatory Criteria as listed in the bid document as well as the phased sequence of the bid evaluation process.
10. Potential bidders must ensure to attend the compulsory Pre-tender Meeting as per the above given details of which failing to will results in them being disqualified.
11. The 80/20 point system is applicable for this quotation with the following specific goal requirement and documentary proof as per quotation document must be provided for claiming of point for specific goal:

<b>PRICE</b>	<b>80 POINTS</b>
<b>SPECIFIC GOAL: TOTAL POINTS</b>	<b>20 POINTS</b>
<b>Ownership by people who are women</b>  <b>Documentary Proof Required:</b> 1) Sworn Affidavit: signed and dated by the Commissioner of Oaths 2) Certified Copy of Identity Document	20