



## KWAZULU-NATAL PROVINCE

PUBLIC WORKS  
REPUBLIC OF SOUTH AFRICA

### DEPARTMENTAL WEBSITE

BID NO	: ZNQP: 01/07/2024
Description	: Department of Public Works: Appointment of service provider for the Procurement of Cleaning Consumables for Mayville Conference Centre at eThekweni Region .
Advert date	: 11 July 2024
Closing Date	: 17 July 2024
Time	: 11h00
Documents available for collection from	: Department of Public Works: eThekweni Regional Office: 455A King Cetshwayo Highway, Mayville– Basement Tender Office (helpdesk), during working hours (08h00 to 15h45)
At no Cost documents to the	: The complete quotation document can be downloaded from the Departmental website at no cost.
Cost of tender document	: No cost

### Compulsory Pre-Tender Briefing Meeting/ Bid Clarification Meeting: N/A

**NB. Completed bid documents are only to be deposited in the Tender box no.8 at 455A King Cetshwayo Highway, Mayville 4091**

**Tender Validity: 120 days**

**Enquiries relating to the bid document may be directed to**

**Tel: 066 535 7932/ [khosi.ngcobo@kznworks.gov.za](mailto:khosi.ngcobo@kznworks.gov.za)**

## **PRE-QUALIFYING CRITERIA**

### **EVALUATION CRITERIA**

- Administrative compliance, financial and preference offer.

### **PHASE 1: ADMINISTRATIVE COMPLIANCE**

- Correctness of bid documents.
- Compliance with bid regulations (registration with CSD)

### **PHASE 2:**

- The 80/20 point system is applicable for this bid with the following Specific Goal Requirements and documentary proof as per the bid document must be provided for claiming of points for specific goals :

Price		80 Points
Specific goals : Total Points	Documents Required	20 Points
Ownership by people who are youth	1) Sworn affidavit, signed and dated by Commissioner of oaths 2) Certified copy of identity Document/s	10 Points
Exempted Micro-Enterprise	1) Sworn affidavit, signed and dated by Commissioner of oaths	10 Points

### **BIDDERS TO NOTE**

1. Requirement of sealing, addressing, delivering and assessment of the tender are contained in the tender document.
2. The department reserves a right not to award the lowest bidder
3. In addition, the department will conduct a detailed risk assessment prior to the award of the quotation.
4. Submission of a PDF copy of the completed quotation document together with all the supporting tender documents must be submitted on the close of tender.
5. Late submissions will not be accepted.
6. Faxed or emailed bids are not accepted.
7. Only bidders registered on the Central Suppliers Database (CSD) are eligible to submit quotations.
8. Closing Date : **16 July 2024 at 11:00 am**
9. Administrative enquiries relating to the quotation document may be directed to: Khosi Ngcobo. Tell: 066 535 7932: email: [khosi.ngcobo@kznworks.gov.za](mailto:khosi.ngcobo@kznworks.gov.za)
10. Closing Venue: Box 08, eThekweni Regional Office ,455A King Cetshwayo Highway ,Mayville 4091(Basement)
11. Documents are available from KZN Department of Public Works: eThekweni Regional Office: Basement Tender Office) 455A King Cetshwayo Highway from Monday to Friday during working hours 08h00 to 15h45 or via Departmental website:[www.kznworks.gov.za](http://www.kznworks.gov.za) under the section: Tender Bids and Quotations.

**NB: the bidder must submit a sample for the required item on the closing date of the tender at 11:00am at the new help desk. Failure to do so will disqualify the bidder.**

\*High shine floor polish

\*Double ply toilet paper