



KWAZULU-NATAL PROVINCE

PUBLIC WORKS
REPUBLIC OF SOUTH AFRICA

BID NO	: ZNQP: 02/06/2023
Description	: KZN: Department of Public Works: appointment of service provider for the hiring of office plants for Mayville Complex at eThekweni Region.
Advert date	: 24 July 2023
Closing Date	: 28 July 2023
Time	: 11h00
Documents available from	: Department of Public Works: eThekweni Regional Office: 455A King Cetshwayo Highway, Mayville – Basement Tender Office, during working hours (08h00 to 15h45)
At no Cost documents to the	: The complete bid document can be downloaded from the e-Tender Portal and the Departmental website at no cost.
Cost of tender document	: No cost

Compulsory Pre-Tender Briefing Meeting/ Bid Clarification Meeting

A compulsory pre-tender briefing meeting will be held on the site on a date that has been advised by SCM once the intended advert date is known.

Details of site: n/a

Date: n/a

Time: n/a

Closing Date and Time: 28 July 2023 at 11H00

NB. Completed bid documents are only to be deposited in the Tender box no.8 at 455A King Cetshwayo Highway, Mayville 4091

Tender Validity: 120 days

Contract Period: 36 months

Enquiries relating to the bid document may be directed to

Tel: 066 535 7932/ khosi.ngcobo@kznworks.gov.za

All administrative enquiries may be directed to
Tel: 072 514 2390 musa.mdlslose@kznworks.gov.za

Conditions of Tender:

EVALUATION CRITERIA

- Administrative compliance, financial and preference offer.

ADMINITRATIVE COMPLIANCE

- Correctness of bid documents.
- Compliance with bid regulations (registration with CSD)

BIDDERS TO NOTE

1. Requirement of sealing, addressing, delivering and assessment of the tender are contained in the tender document.
2. The department reserves a right not to award the lowest bidder
3. In addition, the department will conduct a detailed risk assessment prior to the award of the quotation.
4. Submission of a PDF copy of the completed quotation document together with all the supporting tender documents must be submitted on the close of tender.
5. Late submissions will not be accepted.
6. Faxed or emailed bids are not accepted.
7. Only bidders registered on the Central Suppliers Database (CSD) are eligible to submit quotations.
8. Closing Date : **28 July 2023** at 11:00 am
9. Administrative enquiries relating to the quotation document may be directed to: Khosi Ngcobo. Tell: 066 535 7932: email: khosi.ngcobo@kznworks.gov.za
10. Closing Venue: Box 08, eThekweni Regional Office ,455A King Cetshwayo Highway ,Mayville 4091(Basement)
11. Documents are available from KZN Department of Public Works: eThekweni Regional Office: Basement Tender Office) 455A King Cetshwayo Highway from Monday to Friday during working hours 08h00 to 15h45 or via Departmental website:www.kznworks.gov.za under the section: Tender Bids and Quotations.
12. The 80/20 point system is applicable for this bid with the following Specific Goal Requirements and documentary proof as per the bid document must be provided for claiming of points for specific goals :

Price		80 Points
Specific goals : Total Points	Documents Required	20 Points
3) Promotion of enterprises located in eThekweni Municipal area for work to be done or service to be rendered.	1) Proof of eThekweni Municipal Account depicting Physical Address of business(not older than 3 months) or 2) Lease agreement	20 Points

NB: A site visit will be done to verify the samples to responsive bidders before and award made.