



Notification of Tender

The KZN Department of Public Works: Southern Regional Office wishes to advertise the following services:

Description of Service	: Richmond: Department of Agriculture: Hire of Office Accommodation: A lettable area sufficient to accommodate 234m ² assignable plus to a maximum of 25% of non-Assignable space, plus 3 undercover parking bays, 2 open bays, 2 lock up bays and 1 parking bay for persons with disabilities are required.	
Bid Number	: ZNT 2770W	
Closing date	: 4 September 2018	
Time	: 11:00	
Documents available from :	KZN Department of Public Works, Southern Regional Office, 10 Prince Alfred Street extension, Pietermaritzburg. During working hours 08h30 to 15h30.	
Cost of tender document	: R 330.00 (A non-refundable payment of must be made for collection of this document to the following banking details & proof thereof must be produced upon collection)	
Enquiries relating to bid document may be directed to	: Ms G. Ncanana	Tel: 033 - 897 1434
All technical enquiries may be directed to	: Mrs L Vezi	Tel: 033 - 897 1333
<u>Compulsory Pre-Tender Meeting:</u>		
Date	: 15 August 2018	
Time	: 11:00	
Venue	: The Main Boardroom at the Southern Regional Office, 10 Prince Alfred Street extension, Pietermaritzburg	

Banking details:	Bank name:	ABSA
	Account No:	4072485515
	Account type:	Current Account
	Account Holder:	KZN PROV GOV- WORKS
	Branch code:	630495
	Southern Region Reference No:	14019647
Note: No EFT payments accepted		

TENDERERS TO NOTE

1. Requirements for sealing, addressing, delivery, opening and assessment of the tender are contained in the tender document.
2. The Department reserves the right not to award to the lowest bidder.
3. In addition, the Department will conduct a detailed risk assessment prior to the award of the bid. Multiple Awards of bids will be limited in order to spread the work amongst a large number of successful bidders, see Tender document for further elaboration.
4. Tender documents must be collected prior to the starting time of tender briefing meeting. No tender documents will be issued at the tender briefing meeting and no site inspection meeting certificates will be issued at the tender briefing meeting.
5. Proof of payment from the bank will be needed prior to handing over of the bid document, and EFT payment and its proof will not be accepted.
6. Bidders who attend without a bid document will not be allowed to the briefing.
7. The Site Inspection Certificate must be signed and stamped by the Department Representative during the briefing as proof of attendance, and should it not be signed your document will be disqualified.
8. No late arrivals will be admitted to the tender briefing meeting.
9. Late submissions will not be accepted.
10. Faxed or e-mailed bids are not accepted.
11. Only Bidders registered on the Central Suppliers Database will be eligible to submit bids.