



KWAZULU-NATAL PROVINCE

PUBLIC WORKS & INFRASTRUCTURE
REPUBLIC OF SOUTH AFRICA

INVITATION TO QUOTE – ZNQ24/25/0012/NCR

Suitable and capable Service Providers are invited to quote for the following service:

SUPPLY AND DELIVERY OF STATIONERY FOR NORTH COAST REGIONAL OFFICE – ULUNDI

Advert Date : 24 October 2024
Closing Date : 31 October 2024
Closing Time : 11h00

Collection of Bid Documents

Documents can ONLY be downloaded from the Departmental Website: www.kznworks.gov.za at no cost or can be forwarded to the bidder via email upon request. No printed/ hard copy of the quotation document shall be provided by the Department.

Bid response documents must be deposited in the tender box specifically marked for this service at:

**DEPARTMENT OF PUBLIC WORKS: NORTH COAST REGIONAL OFFICE
KING DINUZULU HIGHWAY
LA ADMINISTRATIVE BUILDING – FIRST FLOOR: ZONE 1
ULUNDI
3838**

Briefing Session : Not Applicable

Queries relating to the issue of these documents may be addressed to:

Full Name : Ms. NM Zwane
Tel. No : 035 874 3326
Email Address : noxolo.zwane@kznworks.gov.za

All technical enquiries may be directed to Ms. SC Majola at 035 874 3326/
zama.majola@kznworks.gov.za

TENDERERS TO NOTE:

1. The Department reserves the right not to award to the lowest bidder. In addition, the Department may conduct a detailed risk assessment prior to the award of the bid.
2. Telegraphic, telephonic, telex, facsimile, e-mail and late Tender Proposals will not be accepted.
3. Only Bidders registered within the applicable Central Suppliers Database will be eligible to submit bids.
4. The Preference points system applicable for this bid is 80/20, where 20 points of specific goals will be allocated as follows:
 - **Ownership by Black People:** 5 points
Documentary Proof Required:
1) Sworn Affidavit; signed and dated by Commissioner of Oaths
 - **"Ownership by People who are Women:** 5 points
Documentary Proof Required:
1) Sworn Affidavit; signed and dated by Commissioner of Oaths
2) Certified Copy of Identity Document/s"
 - **"Ownership by People who are Youth** 5 points
Documentary Proof Required:
1) Certified copy of Identity Document/s
 - **"Ownership by People living with Disabilities:** 5 points
Documentary Proof Required:
1) Original or Certified copy of an original medical certificate from a registered medical practitioner
2) Certified copy of Identity document/s