



## KWAZULU-NATAL PROVINCE

PUBLIC WORKS  
REPUBLIC OF SOUTH AFRICA

BID NO	: ZNT: 03072W
Description	: Department of Health: eThekweni Region: Umlazi: Appointment of a service provider for the operating of tuck-shop services at Prince Mshiyeni Memorial Hospital for a period of five (05) years.
Advert date	: 30 June 2023
Closing Date	: 13 July 2023
Time	: 11h00
Documents available from	: Department of Public Works: eThekweni Regional Office: 455A King Cetshwayo Highway, Mayville – Basement Tender Office, during working hours (08h00 to 14h45)
At no Cost documents to the	: The complete quotation document can be downloaded from the e-Tender Portal and the Departmental website at no cost.
Collection tender document	: However, should any bidder require a printed /hard copy of the quotation document, it can be collected at eThekweni Regional Office basement helpdesk (tender office) during working hours.
Pre-qualifying criteria	: (a) Mandatory requirements (b) Administrative compliance (c) Correctness of Quotation document (d) Compliance with quotation regulations (registration with CSD and other prescript requirements)

### **Compulsory Pre-Tender Briefing Meeting/ Quotation Clarification Meeting**

A compulsory pre-tender briefing meeting will be held on the site on a date that has been advised by SCM once the intended advert date is known.

Details of site: Prince Mshiyeni Memorial Hospital

Date: 07 July 2023

Time: 12h30 am

**Closing Date and Time: 13 July 2023 at 11H00**

**NB. Completed bid documents are only to be deposited in the Tender box no.8 at 455A King Cetshwayo Highway, Mayville 4091**

**Tender Validity:** 120 days

**Contract Period:** five (05) years

Enquiries relating to the bid document may be directed to

Tel: 066 535 7932/ [khosi.ngcobo@kznworks.gov.za](mailto:khosi.ngcobo@kznworks.gov.za)

All technical enquiries may be directed to

Tel: 082 344 9003/ [Siyabonga.phakathi@kznworks.gov.za](mailto:Siyabonga.phakathi@kznworks.gov.za)/ [lindani.ngcobo@kznworks.gov.za](mailto:lindani.ngcobo@kznworks.gov.za)

**Conditions of Tender:**

**EVALUATION CRITERIA**

- Mandatory requirements, special conditions, administrative compliance, financial and preference offer.

**MANDATORY REQUIREMENTS:** Failure to submit any of the following will lead to immediate disqualification of the tender.

No.	Mandatory Requirements	Qualifying Documents
1.	Proof of working capital	Funds equivalent to 3 months of proposed rental. All prospective bidders must submit the proposed rental at the close of tender with banking statement confirming the availability of funds.
2.	Operational plan	Proposal outlining on how the tuck-shop will be managed in terms of trading hours and variety of menu.
3.	Financial projections	Tabulate financial projections to be generated for the first six (06) months of the operation.
4.	Experience	Provide a proof of operating a tuck-shop within the period of five (05) years in the form of an award letter/ purchase order or reference letter.

**ADMINISTRATIVE COMPLIANCE**

- Correctness of bid documents.
- Compliance with bid regulations (registration with CSD)
- Price and specific goals.

**BIDDERS TO NOTE**

1. Requirement of sealing, addressing, delivering and assessment of the tender are contained in the tender document.
2. The department reserves a right not to award the lowest bidder
3. In addition, the department will conduct a detailed risk assessment prior to the award of the quotation.
4. Submission of a PDF copy of the completed quotation document together with all the supporting tender documents must be submitted on the close of tender.
5. Late submissions will not be accepted.
6. Faxed or emailed bids are not accepted.

7. Only bidders registered on the Central Suppliers Database (CSD) are eligible to submit quotations.
8. Closing Date : **13 July 2023** at 11:00 am
9. Enquiries relating to technical enquiries may be directed to: Mrs. S. Phakathi/ Mr. L. Ngcobo: Tel: 082 344 9003 email: [Siyabonga.phakathi@kznworks.gov.za](mailto:Siyabonga.phakathi@kznworks.gov.za)/ [lindani.ngcobo@kznworks.gov.za](mailto:lindani.ngcobo@kznworks.gov.za)
10. Administrative enquiries relating to the quotation document may be directed to: Khosi Ngcobo. Tell: 066 535 7932: email: [khosi.ngcobo@kznworks.gov.za](mailto:khosi.ngcobo@kznworks.gov.za)
11. Closing Venue: Box 08, eThekweni Regional Office ,455A King Cetshwayo Highway ,Mayville 4091 (Basement)
12. Documents are available from KZN Department of Public Works: eThekweni Regional Office: Basement Tender Office) 455A King Cetshwayo Highway from Monday to Friday during working hours 08h00 to 15h45 or via Departmental website: [www.kznworks.gov.za](http://www.kznworks.gov.za) under the section: Tender Bids and Quotations.
13. The 80/20 point system is applicable for this bid with the following Specific Goal Requirements and documentary proof as per the bid document must be provided for claiming of points for specific goals :

Price		80 Points
Specific Goals: Total Points	Documents Required	20 points
1) Ownership by Black People	1) Sworn affidavit, signed and dated by Commissioner of Oaths	5 Points
2) Ownership by people who are youth	1) Certified copy of Identity Documents. 2) SANAS Approved B-BBEE Certificate/ sworn affidavit	5 Points
3) Promotion of enterprises located in eThekweni Municipal area for work to be done or service to be rendered.	1) Proof of Municipal Account depicting Physical Address of business( not older than 3 months) 2) Lease agreement	10 Points