



The KZN Department of Public Works: Southern Regional Office intends to advertise the following services:

Notification of Tenders

Description of Service	: Port Shepstone: Department of Co Operative Governance and Traditional Affairs: Hire of Office Accommodation: A lettable area sufficient to accommodate 484m ² assignable plus to a maximum of 25% of non-Assignable space, plus 10 lock-up parking bays, 10 undercover parking bays and 20 open bays and 1 disable bay are required	
Bid Number	: ZNT 2767W	
Closing date	: 17 May 2018	
Time	: 11:00	
Documents available from	: KZN Department of Public Works, Southern Regional Office, Ugu District Office, 17 Andreassen Road, Port Shepstone, during working hours 08h30 to 16h00	
Cost of tender document	: R 380.00 (A non-refundable payment must be made for collection of this document to the following banking details & proof thereof must be produced upon collection)	
Enquiries relating to bid document may be directed to	: Ms B. Zulu	Tel: 039 – 688 9400
All technical enquiries may be directed to	: Mrs D. Anthony	Tel: 033 - 897 1331
<u>Compulsory Pre-Tender Meeting for both services</u>		
Date	: 25 April 2018	
Time	: 11:00	
Venue	: Boardroom at Ugu District Office, 17 Andreason Street, Port Shepstone	

Banking details	: Bank name:	ABSA
	Account No:	4072485515
	Account type:	Current Account
	Account Holder:	KZN PROV GOV- WORKS
	Branch code:	630495
	Reference No:	14019647
	Note: No EFT payments accepted	

TENDERERS TO NOTE

1. Requirements for sealing, addressing, delivery, opening and assessment of the tender are contained in the tender document.
2. The Department reserves the right not to award to the lowest bidder.
3. In addition, the Department will conduct a detailed risk assessment prior to the award of the bid.
4. Tender documents must be purchased prior to the starting time of pre tender briefing meeting. No tender documents will be issued at the pre tender briefing meeting and no site inspection meeting certificates will be issued at the pre tender briefing meeting.
5. Bidders who attend without a bid document will not be allowed to the briefing, and if the Site Inspection Certificate is not signed, by the Department Representative, it will be taken as if the briefing was not attended, and your document will be disqualified.
6. No late arrivals will be admitted to the pre tender briefing meeting.
7. Late submissions will not be accepted.
8. Faxed or e-mailed bids are not accepted.
9. Note: No EFT payments will be accepted. Only Original Deposit Slips issued and stamped by the Bank teller will be accepted.
10. Tenderers that do not meet the pre-qualification criteria stipulated in the tender document will be disqualified.
11. Only Bidders registered as Private Security Industry Regulatory Authority (PSIRA), on the Central Suppliers Database, and COIDA will be considered.
12. Bidders tendering for Office Accommodation need to be Registered on the Central Suppliers Database.