



# public works

Department:  
Public Works  
**PROVINCE OF KWAZULU-NATAL**

## Notification of Tender

**The KZN Department of Public Works: North Coast Region invites bids for the following service:**

Bid Number	:	ZNT 7870 W
Description of Service:	:	Hire of office accommodation for the Department of Social Development, Empangeni: Procurement of suitable office of the extent of 634 m <sup>2</sup> plus 20%-25%(159m <sup>2</sup> ) non- assignable space totaling to793 m <sup>2</sup> , 13 lock up, 20 undercover, 08 open bays and 02 disabilities with an option to extend for a further 04 years and 11 months.The Rental for the first year or the option period will revert to rate/m2 of year one rental of the initial lease in terms of this bid and there will be no escalation affected during the extended period of the lease.
Contract Period	:	05 Years
Closing Date	:	28 November 2023
Time	:	11h00
Documents available from	:	<b>30 October 2023 till 08 November before 10:00</b>
Collection of bid document	:	<b>The bid document can be downloaded from e-Tender Portal at no cost. However, should any bidder require a printed/hard copy of the bid document, a non-refundable payment in the amount R 380 must be made for collection thereof as per the banking details indicated below. Proof of payment must be produced upon collection of the bid document"</b> <b>BANKING DETAILS: NAME: KZN PROV GOV- WORKS, BANK: STANDARD BANK, ACCOUNT NO:052106446:ACCOUNT TYPE: BUSINESS CHEQUE ACCOUNT, BRANCH:057525, REFERENCE NUMBER:14019639.</b>
Enquiries relating to bid	:	Mr M S Mchunu Tel 035 874 3374
Document may be directed to	:	<b>KZN Department of Public Works North Coast Region Administrative Building (1st Floor, Zone 1) Prince Mangosuthu Street ULUNDI, 3838</b>
All technical enquiries may be directed to	:	Mr E.M.B. Ntsele Tel 035 874 3294
<b>Compulsory Briefing session</b>		
Date	:	08 November 2023
Time	:	10:00
Venue	:	Department of Public Works, North Coast Region 1ST Floor Zone 1, Ulundi

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### TENDERERS TO NOTE

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1. Requirements for sealing, addressing, delivery, opening and assessment of the tender are contained in the tender document.
2. Under no circumstances whatsoever may the bid document be retyped or redrafted and only bids submitted on the tender document issued by the Department will be accepted.
3. The Department reserves the right not to award to the lowest bidder.
4. In addition, the Department will conduct a detailed risk assessment prior to the award of the bid.
5. Tender documents must be downloaded or purchased and collected prior to the starting time of pre tender briefing meeting.
6. No tender documents will be issued at the pre tender briefing meeting and no site inspection meeting certificates will be issued at the pre tender briefing meeting.
7. No late arrivals will be accepted to the pre tender briefing meeting.
8. Submission of a PDF copy of the completed bid tender document together with all supporting tender documents must be submitted on a readable compact disc together with the bid at close of tender.
9. Late submissions will not be accepted.
10. Faxed or e-mailed bids are not accepted.
11. Only Bidders registered on the Central Suppliers Database and within the applicable CIDB grading or higher as listed in the above mentioned table of tenders will be legible to submit bids.
12. Bidders' attention is drawn to the mandatory criteria as listed in the bid document as well as the phased sequence of the bid evaluation process
13. Multiple awards of bids will be limited (unless by exception due to circumstances) in order to spread the work amongst a large number of successful bidders and to limit risk to the Department. Multiple Awards shall be limited to the ceiling tender value of the applicable of that contractor unless, previous contract/s awarded is more that 60 % completed in line with the actual scope of the contract and time expended is within the allocated timelines of the contract period and or the contractor had demonstrated that he/she is capable and able to execute the work and has the required resources and capability to complete the project successfully.
14. The preference point system for this bid is 80/20 where 80 points is for price and 20 is for specific goals.

The specific goals for this project are:

Ownership by black people:  Documentary proof required:  1. Sworn affidavit, signed and dated by Commissioner of Oaths	20
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