



# public works

Department:  
Public Works  
**PROVINCE OF KWAZULU-NATAL**

## Notification of Tender

The KZN Department of Public Works: North Coast Region invites bids for the following service:

Bid Number : ZNT 7895 W

**Description of Service** : Hire of office accommodation for the Department of Community Safety and Liaison, Richardsbay/ Empangeni: Procurement of suitable office of the extent of 242 m<sup>2</sup> (plus 20%-25%(60.5m<sup>2</sup>) non- assignable space) totaling to 302.5 m<sup>2</sup>, plus 12 secure parking bays( 04 lock up, 05 undercover, 02 open bays and 01 disabilities), with an option to extend for a period not exceeding 04 years and 11 months

Contract Period : 05 Years

Closing Date : 24 October 2023

Time : 11h00

Documents available from : 26 September 2023 until 03 October 2023

Collection of bid document : **The bid document can be downloaded from e-Tender Portal at no cost. However, should any bidder require a printed/hard copy of the bid document, a non-refundable payment in the amount R 380 must be made for collection thereof as per the banking details indicated below. Proof of payment must be produced upon collection of the bid document"**  
**NAME: KZN PROV GOV- WORKS, BANK: STANDARD BANK, ACCOUNT NO:052106446:ACCOUNT TYPE: BUSINESS CHEQUE ACCOUNT, BRANCH:057525, REFERENCE NUMBER:14019639.**

Enquiries relating to bid : Mr M S Mchunu  
Tel 035 874 3374

Document may be directed to : **KZN Department of Public Works  
North Coast Region  
Administrative Building (1st Floor, Zone 1)  
Prince Mangosuthu Street  
ULUNDI, 3838**

All technical enquiries may be directed to Mr E.M.B. Ntsele  
Tel 035 874 3294

**Compulsory Briefing session**

Date : 03 October 2023

Time : 10:00

Venue : KZN Department of Public Works  
North Coast Region  
Administrative Building (1st Floor, Zone 1), Open Plan  
Prince Mangosuthu Street  
ULUNDI, 3838

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### **TENDERERS TO NOTE**

1. Requirements for sealing, addressing, delivery, opening and assessment of the tender are contained in the tender document.
  2. Under no circumstances whatsoever may the bid document be retyped or redrafted and only bids submitted on the tender document issued by the Department will be accepted.
  3. The Department reserves the right not to award to the lowest bidder.
  4. In addition, the Department will conduct a detailed risk assessment prior to the award of the bid.
  5. Tender documents must be downloaded or purchased and collected prior to the starting time of pre tender briefing meeting.
  6. **No tender documents will be issued at the pre tender briefing meeting and no site inspection meeting certificates will be issued at the pre tender briefing meeting.**
  7. No late arrivals will be accepted to the pre tender briefing meeting.
  8. Submission of a PDF copy of the completed bid tender document together with all supporting tender documents must be submitted on a readable compact disc together with the bid at close of tender.
  9. Late submissions will not be accepted.
  10. Faxed or e-mailed bids are not accepted.
  11. Only Bidders registered on the Central Suppliers Database and within the applicable CIDB grading or higher as listed in the above mentioned table of tenders will be legible to submit bids.
  12. Bidders' attention is drawn to the mandatory criteria as listed in the bid document as well as the phased sequence of the bid evaluation process.
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The specific goals for this projects is:

The specific goals allocated points in terms of this tender	Applicable or Not Applicable	Number of points allocated (80/20 system) (To be completed by the organ of state)
"Ownership by Black People Documentary Proof Required: 1) Sworn Affidavit; signed and dated by Commissioner of Oaths		20