

**OFFICIAL BRIEFING SESSION/SITE INSPECTION CERTIFICATE**

Bid Number:

Works Description :

STATE FULL TRADING NAME OF BIDDING BUSINESS CONCERN:  
.....

VISITED AND INSPECTED THE SITE ON ..... (DATE)

AND IS THEREFORE FAMILIAR WITH THE CIRCUMSTANCES AND THE SCOPE OF THE SERVICE TO BE RENDERED.

.....  
SIGNATURE OF TENDERER  
OR AUTHORISED REPRESENTATIVE

.....  
DATE

.....  
SIGNATURE OF DEPARTMENTAL  
REPRESENTATIVE

.....  
RANK

.....  
DATE

**N.B.: THIS FORM IS ONLY TO BE COMPLETED WHEN APPLICABLE TO THE TENDER**