



# KZN Public Works

Private Bag x

**Department:**  
**Public Works**  
**PROVINCE OF KWAZULU-NATAL**

**Enquiries:**  
**Tel: ( )**  
**Fax: ( )**  
**Email:**  
**Ref:**  
**Date :**

Name and Postal Address of Contractor

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Sirs

**EXTENSION TO THE PRACTICAL COMPLETION DATE REFUSAL: WIMS NO\_\_\_\_\_ : ZNT\_\_\_\_\_W: CITY/TOWN/PLACE: NAME OF INSTITUTION: DESCRIPTION OF SERVICE:**

I refer to your letter dated \_\_\_\_\_ addressed to \_\_\_\_\_, wherein you applied for an extension to the Practical Completion date in terms of the Agreement.

I have to inform you that your application has been unsuccessful.

Yours faithfully

\_\_\_\_\_  
**HEAD : PUBLIC WORKS**

Name and Postal address of Principal Agent

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Sirs

Your letter of recommendation dated \_\_\_\_\_ has reference.

Yours faithfully

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**HEAD : PUBLIC WORKS**

Project Manager

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Consultant Quantity Surveyor	:	_____
Consultant Civil/Structural Engineer	:	_____
Consultant Electrical/ Mechanical Engineer	:	_____
Liaison Architect	:	_____
Liaison Quantity Surveyor	:	_____
Liaison Civil/Structural Engineer	:	_____
Liaison Electrical/Mechanical Engineer	:	_____
Chief Professional	:	_____
District Office	:	_____
Projects Programme Manager	:	_____