



KZN Public Works

Private Bag x

*Department:
Public Works*

**PROVINCE OF KWAZULU-
NATAL**

Enquiries:

Tel: ()

Fax: ()

Email:

Ref:

Date :

Head: Department of

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SERVICE:

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1. Your request to plan the above service has reference.
2. As the sketch drawings for the project are due to be presented to the Plans Approval Committee for consideration of approval, kindly confirm that funds will be made available for the service and that it is in order to proceed to working drawing stage.
3. The revised estimate of cost is R
4. Please indicate if you or your representative would like to attend the Plans Approval Committee meeting when the sketch drawings are presented for its consideration. The name and rank of the official attending would be required, together with a facsimile number so that he / she can be forwarded an agenda. This official should be delegated the authority to sign the sketch drawings on behalf of your Department, should the Plans Approval Committee approve them.

HEAD : PUBLIC WORKS