



KZN Public Works

Private Bag x

Department:
Public Works
PROVINCE OF KWAZULU-NATAL

Enquiries:
Tel: ()
Fax: ()
Email:
Ref:
Date :

(As Per Registered Mail and Facsimile)

Name and Postal Address of Contractor

(Fax: _____)

Sirs

WIMS NO _____ : ZNQ _____ W: CITY/TOWN/PLACE: NAME OF INSTITUTION:
DESCRIPTION OF SERVICE: QUOTATION CONTRACT AWARD

I have pleasure in informing you that your Quotation in the sum of R _____ to undertake the above work has been approved and in this respect I attach a copy of the signed original Form of Offer and Acceptance including the Schedule of Deviations (if any).

In terms of the Quotation Document this Agreement comes into effect (Contract Commencement Date) as of the date of this letter and the construction period is _____ days/weeks/months.

Please urgently contact _____ (insert name of Official) at _____ (insert telephone number of Official) with regard to occupation of Site.

Yours faithfully

HEAD: PUBLIC WORKS

cc: Works Inspector :
Project Manager :
Programme Management :