



## KZN Public Works

*Department:*  
*Public Works*

**PROVINCE OF KWAZULU-  
NATAL**

..... Region

Private Bag X

.....

Tel: (....) .....

Fax: (....) .....

Email:

Enquiries:

Ref:

Date:

**TO: HEAD : PUBLIC WORKS**

**REGION: PLACE/TOWN/CITY: NAME OF INSTITUTION: DESCRIPTION OF SERVICE:  
PHYSICAL ADDRESS:**

### 1. OBJECT

- 1.1 To obtain approval to demolish certain buildings/structures on the above site.
- 1.2 In terms of a minute dated 12 July 1999 from the Provincial Department of Finance, the discretion in regard to the demolition of any immovable State property rests with the Accounting Officer of this Department.

### 2. BACKGROUND INFORMATION

- 2.1 This Department has been requested by its Client, the Department of .....to demolish certain buildings to provide space for .....
- 2.2 These buildings are at present being used for .....
- 2.3 *Add any comments from the Client Department . Example:- These buildings are now a health hazard with vagrants using them and creating a security problem.*

Alternatively

The buildings are in the way of a new development / Rehabilitation of the buildings is not considered to be economically viable.

### 3. EXISTING BUILDINGS

- 3.1 *Describe original use, plan size, height and brief description of wall and roof materials of each building/structure.*

*Example:- Storeroom 3 (13.0 x 3.0 m high)*

*Old Maritzburg red face brick structure with double pitch Coronation broseley tile roof, Oregon pine roof trusses and sash windows. Oregon double door and frame to be retained for use elsewhere.*

#### 4. STATUTORY

- 4.1 Written authority has/will be obtained from the Local Authority to demolish the buildings with conditions and requirements in terms of the National Building Regulations – SABS 0400 – 1987 as amended. (*Attach copy of permission and conditions*).
- 4.2 Written authority has/will be obtained from Amafa aKwazulu-Natali to demolish the buildings/structures with any conditions and requirements they may choose to impose. (*Attach copy of application and if available the response*)

#### 5. FINANCIAL IMPLICATIONS

- 5.1 A summary of estimated values and costs is as follows – *see example below*

	<u>Storeroom</u>	<u>Toilets</u>	<u>Mortuary</u>
<i>Present day value</i>	<i>R3000.00</i>	<i>R3900.00</i>	<i>R5000.00</i>
<b>Cost to repair</b>	<b>R30000.00</b>	<b>R32000.00</b>	<b>R36000.00</b>
<i>Replacement cost</i>	<i>R1000000.00</i>	<i>R105000.00</i>	<i>R110000.00</i>
<b>Cost to demolish</b>	<b>R5000.00</b>	<b>R5000.00</b>	<b>R6000.00</b>
<i>Recoverable materials</i>	<i>R0.00</i>	<i>R0.00</i>	<i>R1500.00</i>

- 5.2 A Quantity Surveyor's report is attached.

#### 6. GENERAL

- 6.1 *Example:- These buildings were vacated by the Department of ..... in January 2001 and have not been utilized since then.*
- 6.2 *The demolisher's allowance for all recoverable material and redundant equipment will be recorded in the tender document and transacted as a credit to the Department.*
- 6.3 *Attached is/ares Annexure "A" – a copy of a letter from the Consultant Architect and Annexure "B" – a copy of layout drawing, and photographs indicating demolished and retained buildings.*

**7. RECOMMENDATION**

**THAT APPROVAL BE GIVEN FOR THE DEMOLITION OF ..... AS  
SPECIFIED IN ITEM 3 ABOVE ON THE SITE IDENTIFIED IN THE HEADING  
HEREOF.**

\_\_\_\_\_  
**PROJECT MANAGER**

\_\_\_\_\_  
**DATE**

**SUPPORTED/NOT SUPPORTED**

\_\_\_\_\_  
**REGIONAL MANAGER:**  
..... **REGION**

\_\_\_\_\_  
**DATE**

**SUPPORTED / NOT SUPPORTED**

\_\_\_\_\_  
**GENERAL MANAGER:**  
**PROPERTY MANAGEMENT**

\_\_\_\_\_  
**DATE**

**APPROVED / NOT APPROVED**

**COMMENTS**

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\_\_\_\_\_

\_\_\_\_\_  
**HEAD: PUBLIC WORKS**

\_\_\_\_\_  
**DATE**