



MUNICIPAL SERVICES

WIMS 15-01

2006/03/31

PROGRESS PAYMENT

FOR OFFICIAL USE	Key Information		Pmnt Advice Number:	
	WIMS Number		Responsibility Code:	
	Contract Number		Objective Code:	
	Supplier / Payee Code:		Item Code:	

Controlling Office :		Controlling Office Ref:	
Client Department :		Client Department Ref:	

SERVICE DESCRIPTION:

SUPPLIER / PAYEE :		VAT No:	
PAYEE'S ADDRESS :			

1 ESTIMATED FINAL COST:

1.1 Contract Sum (EXCLUDING VAT)		
1.2 Plus Estimated VAT (%)	+	
1.3 TOTAL		

2 CONTRACT DETAILS:

2.1 Complex Name	
2.2 Account Number	

3 DATE OF VALUATION

(Date of Municipal Account to be entered here)

4 PAYMENT DETAILS

Payment No:

4.1 Value of work done (Accumulative total of previous Municipal pmnts plus this one)		
4.2 Miscellaneous (Specify) PLUS :	+	
SUB TOTAL A		
MINUS :	-	
SUB TOTAL B		

5 DEDUCTIONS:

5.1 LESS Previous NETT Payments (excl VAT)	No		to		-	
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6 NETT AMOUNT PAYABLE**SUB TOTAL C****7 PLUS VAT (%)** this payment

+

8 AMOUNT PAYABLE THIS ACCOUNT**9 STAGE** **Code

** 1 = Progress payment

Expected date of First Delivery if Stage = 1 (Enter expected end date of service here)

Accounting Detail :

Signed: Official who prepared the Certificate

I hereby certify that in terms of this Contract the Payee is entitled to the payment as calculated above

CERTIFICATE DATE:**Signed: Authorised Departmental Official**

FOR OFFICIAL USE ONLY	PAYMENT AUTHORISED:	PAYMENT ENTERED:
	Print Name:	Print Name:
	Signature:	Signature:
	Rank:	Rank:
	Date:	Date:
	PAYMENT VERIFIED:	PAYMENT DETAILS:
	Print Name:	Pmnt Reference Number:
	Signature:	Pmnt Reference Date:
Rank:	Run Number:	
Date:	Batch Number:	