

**DEPARTMENT OF PUBLIC WORKS
MIDLANDS REGIONAL OFFICE**



NOTICE & INVITATION TO BID

SERVICE: MIDLANDS REGIONAL OFFICE: DEPARTMENT OF PUBLIC WORKS: Provision of Cleaning Service for a period of 36 months at Protea Flats, 98 Farquhar Road, Ladysmith

BID NO.: ZNQ024/2014

CIDB GRADING: N / A

CONTRACT PERIOD: Thirty Six (36) calendar months

COMPULSORY BRIEFING: 09 JUNE 2015 at 10:00 on site

TENDER VALIDITY PERIOD: 60 Days

TECHNICAL ENQUIRIES: Ms. S Mchunu Tel.: 036 638 8047 Fax: 036 638 8099

Bidders who wish to claim BBEE points must submit **Certified** BBEE certificate or **Certified** EME certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor.

B-BBEE POINTS WILL BE ALLOCATED AS FOLLOWS:

B-BBEE STATUS LEVEL OF CONTRIBUTOR	NUMBER OF POINTS (80/20 SYSTEM)
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

The following functionality criteria will be used for the second stage of evaluation, non-compliance will be regarded as non-responsive and thus disregarded

Functionality Criteria	Weighting Factor
1 Schedule of cleaning equipment and cleaning material to be used for this service.	50
2 Execution method or project plan detailing how are you going to manage the service including time management and allocation of duties (duty sheets, duty roster, allocation of duties, etc. to be attached)	30
3 A contingency plan that stipulates actions to be taken if any activity detailed in the project plan is hampered	20
Total	100

Only bidders who are registered on the Provincial Suppliers Database and Bargaining Council for Contract Cleaning Industry (BCCCI) or the National Contract Cleaners Association (NCCA) are eligible to submit bids. Should you not be registered with BCCCI and Provincial Supplier's Database on the closing date, your bid will not be considered.

Bids may be submitted on the official bid form, which shall be completed in all respects and all information must be supplied as stipulated in the bid documents. Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the tender data. Telegraphic, telephonic, telex, facsimile & late tenders will not be accepted.

Documents will be issued for free.

DOCUMENT ENQUIRIES: Mr. T Ndebele Tel.: 036 638 8096
DOCUMENTS ARE AVAILABLE FROM: Department of Public Works, 40 Shepstone Rd, Ladysmith
CLOSING DATE: 15 JUNE 2015 at 11:00