



KWAZULU-NATAL PROVINCE

PUBLIC WORKS & INFRASTRUCTURE REPUBLIC OF SOUTH AFRICA

Notification of Tender

The KZN Department of Public Works: Head Office invites bids for the following service:

Description of Service:

Suitable And Capable service providers are hereby invited to quote for the Manual Travel Management Services on month-to-month basis, for a period not exceeding three months or until a new procurement process for long term -term contract is finalized for the Department of Public works and Infrastructure, O.R Tambo House, 191 Prince Alfred Street Pietermaritzburg.

Quotation Number : ZNQ 15/25/26
Contract Period : Month to month not exceeding 03 months.
Closing Date : 19 May 2025
Time : 11h00
Documents available from : The Department of Public Works, 191 Prince Alfred, Pietermaritzburg at 8h00 -15h00

Collection of bid document : Documents can be downloaded from the Departmental website: [www. Kznworks.gov.za](http://www.Kznworks.gov.za) for free.

Enquiries relating to bid document may be directed to : Ms MN Zulu
033 355 5536

All technical enquiries may be directed To : Ms Lindiwe Ngcobo
033 355 5440

TENDERERS TO NOTE

1. Requirements for sealing, addressing, delivery, opening and assessment of the tender are contained in the tender document.
2. Under no circumstances whatsoever may the bid document be retyped or redrafted and only bids submitted on the tender document issued by the Department will be accepted.
3. The Department reserves the right not to award to the lowest bidder.
4. In addition, the Department will conduct a detailed risk assessment prior to the award of the bid.
5. Tender documents must be downloaded or purchased and collected prior to the starting time of pretender briefing meeting.
6. No tender documents will be issued at the pretender briefing meeting and no site inspection meeting certificates will be issued at the pretender briefing meeting.
7. No late arrivals will be accepted to the pretender briefing meeting.
8. Late submissions will not be accepted.
9. Faxed or e-mailed bids are not accepted.
10. Only Bidders registered on the Central Suppliers Database are eligible to quote.
11. The preference point system for this bid is 80/20 where 80 points is for price and 20 is for specific goals The specific goals for this project are:

The specific goals allocated points in terms of this tender	Applicable or Not Applicable	Number of points allocated (80/20 system) (To be completed by the organ of state)
"Ownership by Black People Documentary Proof Required: 1) Sworn Affidavit; signed and dated by Commissioner of Oaths	Applicable	20 Points