

**DEPARTMENT OF PUBLIC WORKS  
MIDLANDS REGION**



**NOTICE & INVITATION TO BID**

**SERVICE:** **NEWCASTLE: DEPARTMENT OF ECONOMIC DEVELOPMENT, TOURISM AND ENVIRONMENTAL AFFAIRS:** Hire of office accommodation: **A lettable area sufficient to accommodate 288m<sup>2</sup> of assignable office space plus 10 undercover parking bays are required.**

**BID NO.:** ZNT 5850 W  
**CONTRACT PERIOD:** Sixty (60) calendar months

Functionality criteria	Weighting percentage
The building must be commercially zoned & Newcastle Central 3km away from the City Hall and local taxi rank radius to transport routs & located on a CBD.	20%
Access to people with disability to the entire ground floor if the building has floors, a provision of a lift if the building has four floors and above.	20%
Building offered must be on contiguous floors. The layout of the building must allow for effective functioning.	25%
Provision of adequate onsite parking, if offered premises cannot provide for all onsite parking, a plan must be submitted with the bid indicating provision of remaining parking (not more than 20% of the total required parking) which shall not be more than 100m away from the offered premises. Bidder must indicate the availability of 8.8 onsite parking.	30%
The bidder must outsource at least 40% of the total spend of the lease to previously disadvantaged individual interest groups of which 25% must be allocated to youth and 15% to women for the refurbishment and maintenance of the building for the duration of the lease. Skills Development Plan to this effect must be submitted with this bid.	5%
<b>Total</b>	<b>100</b>

**Documents will be issued at R300-00. The bid document amount is not refundable and the amount must be deposited to the Departmental Bank Account before collecting the document. Where more than one projects are advertised, deposits must be done individually.**

**Banking details are as follows:**

**NAME:** KZN PROV GOV-WORKS  
**BANK:** ABSA  
**ACCOUNT NO.:** 4072485515  
**ACCOUNT TYPE:** CURRENT ACCOUNT  
**BRANCH:** 630495 (CHATTERTON ROAD)  
**REFERENCE NO.:** 14019621

**COMPULSORY BRIEFING:** 07 May 2015 at 10:00  
**VENUE:** Department of Public Works, 40 Shepstone Road, Ladysmith  
**TENDER VALIDITY PERIOD:** 90 Days  
**TECHNICAL ENQUIRIES:** Mr. S Dlamini Tel.: 036 638 8203 Fax: 036 638 8099

Bidders who wish to claim Preference Points must submit B-BBEE / EME certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor.

**B-BBEE POINTS WILL BE ALLOCATED AS FOLLOWS:**

B-BBEE STATUS LEVEL OF CONTRIBUTOR	NUMBER OF POINTS (90/10 SYSTEM)
1	10
2	9
3	8
4	5
5	4
6	3
7	2
8	1
Non-compliant contributor	0

**Note:** Only bidders who are registered on the Provincial Suppliers Database are eligible to submit bids. Should you not be registered on the closing date you will not be considered.

- (i) Telegraphic, telephonic, telex, facsimile and late bids will not be accepted.
- (ii) Bids may only be submitted on the tender documentation that is issued.
- (iii) Requirements for sealing, addressing, delivery, opening and assessment of bids are stated in the Bid Data.

**BID ENQUIRIES:**

**DOCUMENTS AVAILABLE FROM:**

**CLOSING DATE:**

Mr. T Ndebele Tel.: 036 638 8096

Department of Public Works, 40 Shepstone Rd, Ladysmith

28 MAY 2015 at 11:00