



KWAZULU-NATAL PROVINCE

PUBLIC WORKS
REPUBLIC OF SOUTH AFRICA

BID NO : ZNQP 01/06/2025

Description : Appointment of a service provider for the procurement of photocopy paper and 10 rolls of AO X 100m wide format print paper with a 2 inch core for a EPSON T5200 PS Plotter Paper for eThekweni Region.

Advert date : 15 July 2025

Closing Date : 21 July 2025

Time : 11h00

Documents available for collection from : Department of Public Works: eThekweni Regional Office: 455A King Cetshwayo Highway, Mayville– SCM -Ground floor (helpdesk),
during working hours (08h00 to 15h45)

At no Cost documents to the : The complete bid document can be downloaded from
The e-Tender Portal and the Departmental website at no
cost.

Cost of tender document : N/A

Compulsory Pre-Tender Briefing Meeting/ Bid Clarification Meeting: Compulsory briefing meeting will not be conducted.

Closing Date and Time: 21 July 2025 at 11h00 am.

NB. Completed quotation documents are only to be deposited in the Tender box no.6 at 455A King Cetshwayo Highway, Mayville 4091 (Basement tender office-Helpdesk)

Tender Validity: 90 days

Contract Period: 1 Week of delivery upon receiving purchase order

Enquiries relating to the bid document may be directed to

Tel: 066 535 7932 email: thobeka.mcanyana@kznworks.gov.za

All technical enquiries may be directed to

Tel: 072 802 9238 email: Vusi.nsibande@kznworks.gov.za

Conditions of Tender:

Evaluation Criteria

- Administrative compliance, special conditions, financial and preference offer.

Phase 1:

Administrative Compliance

- Correctness of quotation documents.
- Compliance with quotation regulations (registration with CSD)

Phase 2:

Mandatory Requirements

NB: The bidders must submit a sample item for the required item on or before the closing date of the tender at 11:00 at the new help desk failure to do so will disqualify the bidder.

Failure to meet the above mandatory requirement will lead to immediate disqualification.

Phase 3:

Specific Goals

- The 80/20-point system is applicable for this quote with the following Specific Goal Requirements and documentary proof as per the quotation document must be provided for claiming of points for specific goals.

Price		80 Points
Specific goals: Total Points	Documents Required	20 Points
Ownership by people who are youth.	1) Sworn Affidavit, signed and dated by Commissioner of Oaths 2) Certified copy of Identity Document	20 Points

BIDDERS TO NOTE

1. Requirement of sealing, addressing, delivering and assessment of the tender are contained in the tender document.
2. The department reserves a right not to award the lowest bidder.
3. In addition, the department will conduct a detailed risk assessment prior to the award of the quotation.
4. Submission of a PDF copy of the completed quotation document together with all the supporting tender documents must be submitted on the close of tender.
5. Late submissions will not be accepted.
6. Faxed or emailed bids are not accepted.
7. Only bidders registered on the Central Suppliers Database (CSD) are eligible to submit quotations.
8. Closing Date: **21 July 2025 at 11:00 am**
9. Technical enquiries may be directed to: Mr. V. Nsibande: Tel: 072 802 9238 email: Vusi.nsibande@kznworks.gov.za
10. Administrative enquiries relating to the quotation document may be directed to: Mrs T. Mcanyana Tell: 066 535 7932: email: Thobeka.mcanyana@kznworks.gov.za
11. Closing Venue: Box 06, eThekweni Regional Office ,455A King Cetshwayo Highway, Mayville 4091(Basement)
12. Documents are available from KZN Department of Public Works: eThekweni Regional Office: Basement Tender Office) 455A King Cetshwayo Highway from Monday to Friday during working hours 08h00 to 15h45 or via Departmental website: www.kznworks.gov.za under the section: Tender Bids and Quotations.