



# KWAZULU-NATAL PROVINCE

## PUBLIC WORKS & INFRASTRUCTURE REPUBLIC OF SOUTH AFRICA

### Notification of Tender

**The KZN Department of Public Works: Head Office invites bids for the following service:**

Bid Number	:	ZNT 03/25/26
Description of Service:	:	The appointment of a media agency to support the Communications Programme of the Kwazulu Natal Department of Public Works and Infrastructure.
Contract Period	:	3 years
Closing Date	:	01 August 2025
Time	:	11h00
Validity Period	:	120 Days

### Bid Enquiries

**ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:**

Department	:	KZN - Department of Public Works and Infrastructure
Contact Person	:	Lindiwe Ngcobo
Tel	:	033 355 5440
E-mail address	:	<a href="mailto:lindiwe.ngcobo@kznworks.gov.za">lindiwe.ngcobo@kznworks.gov.za</a>

**ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:**

Contact Person	:	Mr Mlungisi Khumalo
Tel	:	071 412 4831
E-mail address	:	<a href="mailto:mlungisi.khumalo@kznworks.gov.za">mlungisi.khumalo@kznworks.gov.za</a>

### Collection of Bid Documents

Tender documents may be downloaded from the Departmental website: [www.kznworks.gov.za](http://www.kznworks.gov.za) for free. However, should any bidder require a printed / hard copy, a non-refundable payment in the amount of **R270.00** must be made for collection thereof as per the banking details indicated below. Proof of payments must be produced upon collection of the bid document.

### Account Details:

Account Name	:	KZN PROV GOV-WORKS
Bank Name	:	Standard Bank
Account Number	:	052106446
Bank Code	:	Business Cheque
Reference No.	:	14019695

**Physical Address for collection of Tender documents:**

Tender documents may be collected during working hours from 09h00 to 15h00 from the following address:  
The Department of Public Works and Infrastructure, 191 Prince Alfred Street, Pietermaritzburg

**Closing of Bid: 01 August 2025 at 11h00.**

**Compulsory Briefing Session: Applicable**

The briefing session will be held as follows:

Date: 14 July 2025

Time: 11h00

Venue: 191 Prince Alfred Street, KZN Department of Public Works and Infrastructure  
O. R. Tambo Building  
5<sup>th</sup> floor, Open Plan  
Pietermaritzburg  
3200

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**TENDERERS TO NOTE**

1. Requirements for sealing, addressing, delivery, opening and assessment of the tender are contained in the tender document.
2. Under no circumstances whatsoever may the bid document be retyped or redrafted and only bids submitted on the tender document issued by the Department will be accepted.
3. In addition, the Department will conduct a detailed risk assessment prior to the award of the bid.
4. Tender documents must be downloaded from the Departmental website: [www.kznworks.gov.za](http://www.kznworks.gov.za) for free
5. Proof of payment should be provided for collection of a bid document at O.R. Tambo House 191 Prince Alfred Street, 3200, Pietermaritzburg.
6. Late submissions will not be accepted.
7. Faxed or e-mailed bids are not accepted.
8. The preference point system for this bid is 80/20 where 80 points is for price and 20 is for specific goals. The specific goals for this project are:

The specific goals allocated points in terms of this tender	Applicable or Not Applicable	Number of points allocated (80/20 system) (To be completed by the organ of state)
Ownership by Black People  Documentary Proof Required: <ul style="list-style-type: none"><li>• Sworn Affidavit; signed and dated by Commissioner of Oaths or BEE Certificate</li></ul>	Applicable	20

9. Bidders' attention is drawn to terms of reference / specification contained in Section L of the bid document.
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