



## KWAZULU-NATAL PROVINCE

PUBLIC WORKS & INFRASTRUCTURE  
REPUBLIC OF SOUTH AFRICA

BID NO	: ZNT06073W
Description	: Suitable and capable service providers are invited to quote for safeguarding and security services to KZN: Public Works and Infrastructure for facility at Enduduzweni Centre for Disabled, Umlazi Township, (eThekini Region) for a period of Six (06) months with an escape clause: please refer to page 42 of 52 on the bid document under (special conditions of contract).
Advert date	: 04 February 2026
Closing Date	: 10 February 2026
Time	: 11h00
Documents available for collection from	: Department of Public Works and Infrastructure: eThekini Regional Office: 455A King Cetshwayo Highway, Mayville – SCM -Ground floor (helpdesk), <b>during working hours (08h00 to 15h45)</b>
At no Cost documents to the	: The complete quotation document can be downloaded from <a href="http://www.kznworks.gov.za">www.kznworks.gov.za</a> under: Tender Bids and Quotations/The e-Tender Portal <a href="http://www.etenders.gov.za">www.etenders.gov.za</a> under browse opportunities
Cost of tender document	: N/A
Banking Details	: Name of Account: KZN PROV-WORKS : Name of Bank: ABSA : Account Type: Business Cheque Account : Branch code: 632005 : Account number: 41-2194-1044 : Reference number: 14074079

**Compulsory Pre-Tender Briefing Meeting/ Bid Clarification Meeting:** Compulsory briefing meeting will not be conducted.

**Closing Date and Time: 10 February 2026 at 11h00 am.**

**NB. Completed quotation documents are only to be deposited in the Tender box no.6&7 at 455A King Cetshwayo Highway, Mayville 4091 (Basement tender office-Helpdesk)**

**Tender Validity:** 90 days

**Contract Period:** 06 Months

**Enquiries relating to the quotation document may be directed to**

**Tel: 066 535 7932 email: [Khosi.Ngcobo@kznworks.gov.za](mailto:Khosi.Ngcobo@kznworks.gov.za)**

**All technical enquiries may be directed to**

**Tel: 084 277 7729 email: [Roy.mkhize@kznworks.gov.za](mailto:Roy.mkhize@kznworks.gov.za)**

## **Conditions of Tender:**

### **Prequalifying Criteria**

### **Evaluation Criteria**

- Administrative compliance, mandatory requirements, financial offer and preference offer.

### **Phase 1:**

#### **Administrative Compliance**

- Correctness of quotation documents.
- Compliance with quotation regulations (registration with CSD)

### **Phase 2:**

#### **Mandatory Documents Requirements**

- 1) Owner/ Director of the entity must have Grade A or B PSIRA grading (**provide originally certified registration certificate of Director/Owner not older than 3 months**).
- 2) The entity must be registered with PSIRA (**provide originally certified registration certificate of entity not older than 3 months**).
- 3) The security company must submit a letter confirming that security guard will be paid according to PSIRA rates. (**please provide salary or pay slip not older than 3 months**).
- 4) Registration with compensation for Occupational injuries and Disease Act (COIDA) Worksman's compensation registration (**Please provide a valid letter of good standing**).
- 5) Proof of registration with the Unemployment Insurance Fund (UIF) (**Proof of payment from Department of Labour or EMP201 not older than tree (03) months**).
- 6) Please provide proof of registration with Private Security Sector Provident Fund (PSSPF) in the form of:
  - (a) A valid letter or a certificate
  - (b) Compliance confirmation status of the employer from PSSPF, **valid from the close of tender**.
- 7) Company must have a minimum of one (01) vehicle owned by company / owner / director (**attach copies of certificates of registration in respect of motor vehicle (logbook) or motor vehicle license or valid agreement**).
- 8) Company previous experience as a security company with the following:  
Proof of minimum three (03) previously completed security projects in the last five (05) years (**proof in the form of letters of award or contract or purchase orders or service level agreement to be submitted at close of tender**).  
**NB: all must be not older than five (05) years.**
- 9) Valid ICASA (Independent Communication Authority South Africa) license for radio equipment of valid proof of registration with ICASA in the form of lease agreement with the third party indicating the relationship agreement (attach license for the service provider).

Failure to meet the above mandatory requirement will lead to immediate disqualification.

### **Phase 3:**

#### **Specific Goals**

- The 80/20-point system is applicable for this quote with the following Specific Goal Requirements and documentary proof as per the quotation document must be provided for claiming of points for specific goals.

<b>Price</b>		<b>80 Points</b>
<b>Specific goals: Total Points</b>	<b>Documents Required</b>	<b>20 Points</b>
Ownership by People who are Black	1) Sworn Affidavit; signed and dated by Commissioner of Oaths.	20 Points

## **BIDDERS TO NOTE**

1. Requirement of sealing, addressing, delivering and assessment of the tender are contained in the tender document.
2. The department reserves a right not to award the lowest bidder.
3. In addition, the department will conduct a detailed risk assessment prior to the award of the quotation.
4. Submission of a PDF copy of the completed quotation document together with all the supporting tender documents must be submitted on the close of tender.
5. Late submissions will not be accepted.
6. Faxed or emailed bids are not accepted.
7. Only bidders registered on the Central Suppliers Database (CSD) are eligible to submit quotations.
8. Bidders' attention is drawn to the Mandatory Requirements as listed in the bid document as well as the phased sequence of the bid evaluation process. **Refer to page 1 of 52.**
9. Potential bidders must visit the sites on their own cost and arrangement to fully familiarize them with the logistics, conditions and access to the sites.
10. Upon appointment, the successful bidder is required to provide documentation of liability insurance of 5% of the contract value that will cover costs incurred in cases of security breaches such as break-ins and theft under their watch.

**The offers must remain valid for a period of 90 days from the closing date of the submission of bids.**