



KWAZULU-NATAL PROVINCE

PUBLIC WORKS
REPUBLIC OF SOUTH AFRICA

Notification of Tender

The KZN Department of Public Works: Midlands Region invites bids for the following service:

Bid Number: **ZNT 6086 W**
Description of Service: HIRE OF SUITABLE OFFICE ACCOMMODATION FOR THE DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT: EMADLANGENI LOCAL OFFICE IN AN EXTENT OF 342M² (PLUS 25%) 68.4M² NON-ASSIGNABLE SPACE, TOTALING TO 410.4M², PLUS 06 UNDERCOVER BAYS, 04 LOCKABLE PARKING BAYS,, 02 OPEN BAYS AND 01 DISABLED PARKING BAYS FOR A PERIOD OF 05 YEARS, WITH AN OPTION TO EXTEND THE LEASE FOR A FURTHER PERIOD OF 04 YEARS, 11 MONTHS WITH THE RATE REVERTING TO THE COST OF THE FIRST YEAR.

Closing Date : 02 April 2026
Time 11h00 am

Documents available from
Collection of bid document :

The bid document can be downloaded from e-Tender Portal at no cost. However, should any bidder require a printed/hard copy of the bid document, a **non-refundable payment in the amount R 330.00** must be made for collection thereof as per the banking details indicated below. Proof of payment must be produced upon collection of the bid document”

**BANKING DETAILS: NAME: KZN PROV GOV- WORKS,
BANK: ABSA BANK, ACCOUNT NO:41-2194-1044: ACCOUNT TYPE:
BUSINESS CHEQUE ACCOUNT, BRANCH:632005**

Enquiries relating to bid : Ms GB Mthethwa
Tel 036 638 8002

Document may be directed to : KZN Department of Public Works
Midlands Regional Office
40 Shepstone Road
Umkhamba Gardens
Ladysmith, 3370

All technical enquiries may be directed to : Mr VA Ngcobo
Tel 036 638 8031

Compulsory Briefing session

Date : 19 MARCH 2026

Time : 10:00 am

Venue : Auditorium boardroom, 40 Shepstone Road, Ladysmith, 3370 or

interested bidders can download Microsoft Teams app in their devices to be able to access the virtual meeting. **(The Department won't be held liable for network and connection issues the bidders may encounter) bidders to log-in 15min before the meeting start.**

Meeting ID : 331 563 136 792 1

Passcode : 4zq2kX2Y

TENDERERS TO NOTE

1. Requirements for sealing, addressing, delivery, opening and assessment of the tender are contained in the tender document.
2. Under no circumstances whatsoever may the bid document be retyped or redrafted and only bids submitted on the tender document issued by the Department will be accepted.
3. The Department reserves the right not to award to the lowest bidder.
4. In addition, the Department may conduct a detailed risk assessment prior to the award of the bid.
5. Tender documents must be downloaded or purchased and collected prior to the starting time of pre-tender briefing meeting.
6. No tender documents will be issued at the pre-tender briefing meeting and no site inspection meeting certificates will be issued at the pre-tender briefing meeting.
7. No late arrivals will be accepted to the pre-tender briefing meeting AND VIRTUAL MEETING
8. Submission of a PDF copy of the completed bid tender document together with all supporting tender documents must be submitted on a readable compact disc together with the bid at close of tender.
9. Late submissions will not be accepted.
10. Faxed or e-mailed bids are not accepted.
11. Only Bidders registered on the Central Suppliers Database will be legible to submit bids.
12. Bidders' attention is drawn to the mandatory criteria as listed in the bid document as well as the phased sequence of the bid evaluation process
13. The preference point system for this bid is 80/20 where 80 points is for price and 20 is for specific goals.

The specific goals for this project are:

<ul style="list-style-type: none">• Ownership by black people: Documentary proof required: 1. Sworn affidavit, signed and dated by Commissioner of Oaths	10
<ul style="list-style-type: none">• Ownership by People who are Women Document Proof Required: 1) Swon Affidavit; signed and dated by Commissioner of Not Applicable Oaths 2) Certified Copy of Identity Document/s	10