



KWAZULU-NATAL PROVINCE

PUBLIC WORKS & INFRASTRUCTURE
REPUBLIC OF SOUTH AFRICA

BID NO : **ZNQP 05/04/2026**

Description : Rendering of security services for Department of Public Works and infrastructure: eThekweni Regional Office at Umlazi Depot for a period of ten (10) months.

Advert date : 26 May 2026

Closing Date : 02 June 2026

Time : 11h00

Documents available for collection from : Department of Public Works and Infrastructure: eThekweni Regional Office: 455A King Cetshwayo Highway, Mayville– SCM -Ground floor (helpdesk), **during working hours (08h00 to 15h45)**

At no Cost documents to the : The complete quotation document can be downloaded from www.kznworks.gov.za under: Tender Bids and Quotations/The e-Tender Portal www.etenders.gov.za under browse opportunities

Cost of tender document : R190

Banking Details : Name of Account: KZN PROV-WORKS
: Name of Bank: ABSA
: Account Type: Business Cheque Account
: Branch code: 632005
: Account number: 41-2194-1044
: Reference number: 14074079

Compulsory Pre-Tender Briefing Meeting/ Bid Clarification Meeting: Compulsory briefing meeting will not be conducted.

Closing Date and Time: 02 June 2026 at 11h00 am.

NB. Completed quotation documents are only to be deposited in the Tender box no.6&7 at 455A King Cetshwayo Highway, Mayville 4091 (Basement tender office-Helpdesk)

Tender Validity: 90 days

Contract Period: 10 Months

Enquiries relating to the quotation document may be directed to

Tel: 066 535 7932 **email:** Khosi.Ngcobo@kznworks.gov.za

All technical enquiries may be directed to

Tel: 073 7515 626 **emails:** musa.mdlalose@kznworks.gov.za

Conditions of Tender:

Pregualifying Criteria

Evaluation Criteria

- Administrative compliance, mandatory requirements, financial offer and preference offer.

Phase 1:

Administrative Compliance

- a) Correctness of quotation documents.
- b) Compliance with quotation regulations (registration with CSD)
- c) The bidder must quote for ALL items.
- d) The bid Price must be on the pricing schedule

Phase 2:

Mandatory Documents Requirements

- a) Owner/Director of the entity must have Grade A or B PSIRA certificate grading
Please provide originally certified copies of certificate for registration for all members in case the company has more than 1 director must be certified copies not older than 3 months).
- b) The entity must be registered with PSIRA (**provide originally certified copies of certificate for registration, certified copy of an original not older than 3 months).**
- c) The security company must submit an original signed letter confirming that the security guard will be paid according to **PSIRA rates**
- d) Registration with Compensation for Occupational Injuries and Disease Act (COIDA) Workman's Compensation registration (**please provide letter of good standing as proof).**
- e) Proof of registration with (UIF) Unemployment Insurance Fund (**proof of payment or EMP201 not older than three (03) months).**
- f) Please provide proof of registration with Private Security Sector Provident Fund (PSSPF) in the form of:
 - i) **A letter or a certificate**
 - ii) **Proof of compliance confirmation status of the employer from PSSPF.**
- g) Company must have a minimum of one (01) vehicle owned and registered under the company name.
Attach originally certified copy of certificates of registration in respect of motor vehicle (logbook) or motor vehicle license or valid agreement.
- h) Company previous experience as a security company with the following:
 - i) A schedule with a minimum of at least three previously completed contracts not older than 5 years to be submitted. At least one completed contract to have minimum contract value R1 million or more. The schedule includes the previous client's/Department's name, description of contract, start and end date of contract, value of contract and details of reference together with their contact details for each indicated contract
 - ii) Letters of award/contracts or purchase orders or service level agreements of the contracts listed in the schedule above to be submitted. One of the letters of award are to be for a minimum value of R1 million or more.

NB: ALL MUST NOT BE OLDER THAN FIVE YEARS.

- i) Valid ICASA (Independent Communication Authority South Africa) Licence for radio equipment or valid proof of registration with ICASA in the form of a lease agreement with the third party indicating the relationship agreement (attach licence for the service provider)
- j) An originally certified copy of the Public Liability Insurance Policy of 5% of the contract value that will cover costs incurred in cases of security breaches such as break-ins and theft under their watch.

Failure to meet the above prequalification will lead to immediate disqualification

NB: All returnable documents must be certified (except for criteria No (h) company experience)

PHASE 3: SPECIAL CONDITION

- (a) The awarded bidder will be subjected to vetting process.
- (b) The bidders are required to adhere to EPWP requirements.

PHASE 4: SPECIFIC GOALS

Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

Failure to meet the above mandatory requirement will lead to immediate disqualification.

The 80/20-point system is applicable for this quote with the following Specific Goal Requirements and documentary proof as per the quotation document must be provided for claiming of points for specific goals.

Price		80 Points
Specific goals: Total Points	Documents Required	20 Points
"Ownership by People who are Youth	1) 1) EME or QSE Sworn Affidavit; signed and dated by commissioner of Oaths or SANAS BBBEE Certificate 2) Certified Copy of Identity Document/s"	20 Points

BIDDERS TO NOTE

1. Requirement of sealing, addressing, delivering and assessment of the tender are contained in the tender document.
2. The department reserves a right not to award the lowest bidder.
3. In addition, the department will conduct a detailed risk assessment prior to the award of the quotation.
4. Submission of a PDF copy of the completed quotation document together with all the supporting tender documents must be submitted on the close of tender.
5. Late submissions will not be accepted.
6. Faxed or emailed bids are not accepted.
7. Only bidders registered on the Central Suppliers Database (CSD) are eligible to submit quotations.
8. Bidders' attention is drawn to the Mandatory Requirements as listed in the quotation document as well as the phased sequence of the bid evaluation process. **Refer to page 1 of 45.**
9. Potential bidders must visit the sites on their own cost and arrangement to fully familiarize them with the logistics, conditions and access to the sites.
10. Upon appointment, the successful bidder is required to provide documentation of liability insurance of 5% of the contract value that will cover costs incurred in cases of security breaches such as break-ins and theft under their watch.

The offers must remain valid for a period of 90 days from the closing date of the submission of bids.