



## KWAZULU-NATAL PROVINCE

**PUBLIC WORKS**  
REPUBLIC OF SOUTH AFRICA

### Notification of Tender

**The KZN Department of Public Works: Midlands Region invites bids for the following service:**

Description of Service	: Supply and Delivery of Stationery at Midlands Regional Office, 40 Shepstone Road, Ladysmith
Bid Number	: ZNQ002/2026
Locality of Service	: Ladysmith
Contract Period	: Once Off
Closing Date	: 18 June 2026
Time	: 11:00 AM
Documents available from	: KZN Department of Public Works: Midlands Regional Office 40 Shepstone Road, Ladysmith OR Tender documents can be downloaded from the Departmental website: <a href="http://www.kznworks.gov.za">www.kznworks.gov.za</a>
Times for collection of bid documents	: 07H30 to 16H00
Cost of tender document	: The bid document is available at no cost
Enquiries relating to bid	: Ms NP Mkhize
Document and technical enquiries may be directed to	: Tel 036 638 8063/ 8000

#### **Compulsory Pre-Tender Meeting**

N/A

#### **TENDERERS TO NOTE**

1. Requirements for sealing, addressing, delivery, opening and assessment of the tender are contained in the tender document.
2. Only Bidders registered on Central Suppliers Database will be legible to submit quotation
3. Supplier must deliver as per the specification provided.
4. Should bidders not quote for all items, they will be considered as being non-responsive.
5. The price quoted must be fixed for the period of 90 days.
6. The Department reserves the right not to award to the lowest bidder.
7. In addition, The Department will conduct a detailed risk assessment prior to the award..
8. Late submissions will not be accepted.
9. Faxed or emailed bids are not accepted
10. Bidder must initial each and every page of the bid document.
11. The 80/20 points system is applicable for this quotation with the following specific goal requirement and documentary proof as per quotation document must be provided for claiming of point for specific goal:

Price	80 Points
Specific goal: Total Points	20 Points
Ownership by people who are youth	10
Ownership by people who are Women	10