



## KWAZULU-NATAL PROVINCE

PUBLIC WORKS & INFRASTRUCTURE  
REPUBLIC OF SOUTH AFRICA

### INVITATION TO SUBMIT APPLICATIONS – ZNT 05/25/26: APPOINTMENT OF A PANEL OF PRIVATE ATTORNEY FIRMS TO BE USED BY LEGAL SERVICES ON AN AD-HOC BASIS FOR A PERIOD OF 3 YEARS

Suitable and capable service providers are invited to submit applications for the **APPOINTMENT OF A PANEL OF PRIVATE ATTORNEY FIRMS TO BE USED BY LEGAL SERVICES ON AN AD-HOC BASIS FOR A PERIOD OF 3 YEARS**

**Closing Date** : 7 July 2026

**Time:** : 11h00am

Contract Period : 3years

Documents available from : Documents can be downloaded from e Tender Portal and the Departmental website: [www.kznworks.gov.za](http://www.kznworks.gov.za) for free.

Enquiries relating to the bid document may be directed to Ms. L Ngcobo ([Lindiwe.ngcobo@kznworks.gov.za](mailto:Lindiwe.ngcobo@kznworks.gov.za))

All technical enquiries may be directed to Ms V Satyadeva ([Vernisha.satyadeva@kznworks.gov.za](mailto:Vernisha.satyadeva@kznworks.gov.za))

#### **Compulsory Briefing session**

No compulsory clarification meeting will be held. All queries related to this application document can be submitted to [vernisha.satyadeva@works.gov.za](mailto:vernisha.satyadeva@works.gov.za); quoting the relevant ZNT number as a reference by no later than **19 June 2026**. Consolidated responses will be tabulated and posted on the departmental website on **22 June 2026** under the tab “questions and answers” where this application has been advertised for all prospective applicants to take note of.

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#### **TENDERERS TO NOTE**

1. Requirements for sealing, addressing, delivery, opening and assessment of the tender are contained in the tender document.
  2. Under no circumstances may the bid document be retyped or redrafted and only bids submitted on the tender document issued by the Department will be accepted.
  3. In addition, the Department will conduct a detailed risk assessment prior to the award of the bid.
  4. Respondents are informed that only those respondents who are compliant with the admission criteria as set out in the registration form will be considered
  5. Late submissions will not be accepted.
  6. Faxed or e-mailed bids are not accepted.
  7. Tenderer must be registered Attorneys
  8. The tenderer must be registered with SARS, and all taxes matters are to be in order
  9. The tenderer must not joint venture. The tenderer may be a sole proprietor, partnership or registered as a Legal form of an entity
  10. The tenderer or any of its directors must be listed on the registered of tender defaulters in terms of the prevention and combating of corrupt activities act of 2004 as a person prohibited from doing business with public sector
  11. Only Bidders registered on the Central Suppliers Database are eligible to submit applications. Service providers to note that registration on the database does not guarantee any award of a contract
  12. The preference point system for this bid is 80/20 where 80 points is for price and 20 is for specific goals. The specific goals for this project are: (Note to applicants: The applicant must indicate how they claim points for each preference point system.)
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The specific goals allocated points in terms of this tender	Applicable	Number of points allocated (80/20 system) (To be completed by the organ of state)
Ownership by People Living with Disabilities Documentary Proof Required: 1) Original or Certified copy of an original medical certificate from a registered medical practitioner 2) Certified copy of Identity document/s"	Applicable	5
Ownership by Black People. Documentary Proof Required: 1) Sworn Affidavit; signed and dated by Commissioner of Oaths	Applicable	5
Ownership by People who are Women Documentary Proof Required: 1) Sworn Affidavit; signed and dated by Commissioner of Oaths 2) Certified Copy of Identity Document/s"	Applicable	10