



KWAZULU-NATAL PROVINCE

PUBLIC WORKS & INFRASTRUCTURE
REPUBLIC OF SOUTH AFRICA

NOTICE AND INVITATION TO QUOTE – ZNQ26/27/0006/NCR

Suitable and capable service providers are hereby invited to quote for the:

SUPPLY AND DELIVERY OF STATIONERY FOR NORTH COAST REGIONAL OFFICE: ULUNDI

Advert Date : 15 July 2026
Closing Date : 23 July 2026
Closing Time : 11h00
Delivery Period : Thirty (30) Days from receipt of award letter/ purchase order.

Collection of Bid Documents

Due to Cost Containment Measures, Quotation Documents may be downloaded from the Departmental Website: www.kznworks.gov.za or can ONLY be forwarded to the bidder via email upon request. No printed/ hard copy of the quotation document shall be provided by the Department. Bidders must use the following email address to request the documents: sibusiso.zungu@kznworks.gov.za

Bid response documents must be deposited in the tender box specifically marked for this service at:

KZN Department of Public Works and Infrastructure

Zululand District Office
709 Wombe Street, Unit A
ULUNDI
3838

Queries relating to the issue of these documents may be addressed to:

Full Name : Mr. Sibusiso Zungu
Tel. No : 071 523 0403
Email Address: sibusiso.zungu@kznworks.gov.za

All technical enquiries may be directed to

Full Name : Mr. GSS Buthelezi
Tel. No : 073 482 2759
Email Address: sabelo.buthelezi@kznworks.gov.za

Compulsory Briefing Session: Not Applicable

TENDERERS TO NOTE

1. Requirements for sealing, addressing, deliver, opening and assessment of the tender are contained in the tender document.
2. Under no circumstances whatsoever may the quotation forms be retyped or redrafted, and only quotation submitted on the tender document issued by the Department will be accepted.
3. The Department reserves the right not to award to the lowest bidder. In addition, the Department may conduct a detailed risk assessment prior to the award of the bid.
4. Late submissions will not be accepted.
5. All interested bidders must be registered on the Central Supplier Database.
6. Telegraphic, telephonic, telex, facsimile, e-mail, and late Tender Proposals will not be accepted.
7. The notice and invitation to quote is advertised for five (5) working days.

8. The applicable preference point system for this tender is the 80/20:

The specific goals allocated points in terms of this tender	Applicable or Not Applicable	Number of points allocated (80/20 system) (To be completed by the organ of state)
"Ownership by Black People Documentary Proof Required: 1) Sworn Affidavit; signed and dated by Commissioner of Oaths	Applicable	5
"Ownership by People who are Women Documentary Proof Required: 1) Sworn Affidavit; signed and dated by Commissioner of Oaths 2) Certified Copy of Identity Document/s"	Applicable	5
"Ownership by People who are Youth Documentary Proof Required: 1) Certified copy of Identity Document/s 2) Sworn Affidavit; signed and dated by Commissioner of Oaths	Applicable	5
"Ownership by People living with Disabilities 1) Original or Certified copy of an original medical certificate from a registered medical practitioner 2) Certified copy of Identity document/s	Applicable	5

9. The bidder must indicate the number of points claimed (to be completed by the tenderer on Section G of the document) and non-indication thereof will mean the bidder did not claim for applicable points.