



KWAZULU-NATAL PROVINCE

PUBLIC WORKS & INFRASTRUCTURE
REPUBLIC OF SOUTH AFRICA

BID NO	: ZNQP 04/04/2026
Description	: Appointment of a service provider for Hiring of office plants for the Department of Public Works and Infrastructure: eThekweni Regional Office, eThekweni district office and iLembe district office for a period of 36 Months .
Advert date	: 06 August 2026
Closing Date	: 14 August 2026
Time	: 11h00
Documents available for collection from	: Department of Public Works and Infrastructure: eThekweni Regional Office: 455A King Cetshwayo Highway, Mayville– SCM -Ground floor (helpdesk), during working hours (08h00 to 15h45)
At no Cost documents to the	: The complete quotation document can be downloaded from www.kznworks.gov.za under: Tender Bids and Quotations/The e-Tender Portal www.etenders.gov.za under browse opportunities
Cost of tender document	: N/A
Banking Details	: N/A

Compulsory Pre-Tender Briefing Meeting/ Quotation Clarification Meeting: Compulsory briefing meeting will not be conducted.

Closing Date and Time: 13 August 2026 at 11h00 am.

NB. Completed quotation documents are only to be deposited in the Tender box no.6&7 at 455A King Cetshwayo Highway, Mayville 4091 (Basement tender office-Helpdesk)

Tender Validity: 90 days

Contract Period: 36 months

Enquiries relating to the quotation document may be directed to

Tel: 066 535 7932 **email:** thobeka.mcanyana@kznworks.gov.za

All technical enquiries may be directed to

Tel: 073 751 5626 **email:** musa.mdlalose@kznworks.gov.za

Conditions of Tender:

Prequalifying Criteria

Evaluation Criteria

- Administrative compliance, mandatory requirements, financial offer and preference offer.

Phase 1:

Administrative Compliance

- a) Correctness of bid document

- b) Compliance with bid regulations (registration with CSD and other prescripts requirements)
- c)The bidder must quote for ALL items
- d)The bid Price must be on the pricing schedule)

Phase 2:

Mandatory Documents Requirements

NB: Schedule/List of experience in a form of a table:

- 1.Name
2. Description of contract
3. Start and End date
4. Value of contract
5. Details of the reference for each contract

Minimum of 3 purchase orders or letter of awards or SLA within the last 5 years.

Failure to do so will disqualify the bidder.

Phase 3:

Specific Goals

- The 80/20-point system is applicable for this quote with the following Specific Goal Requirements and documentary proof as per the quotation document must be provided for claiming of points for specific goals.

Price	Points 80
The specific goals allocated points in terms of this tender	Number of Points allocated
Promotion of enterprises located in eThekweni Metropolitan Municipality for services to be rendered. Documentary Proof Required: 1.Proof of municipal account depicting physical address of the business, which is less than 3 months old Or Lease agreement. Or Original or certified copy of the letter from ward councilor, which is less than 3 months	20 Points

BIDDERS TO NOTE

1. Requirement of sealing, addressing, delivering and assessment of the tender are contained in the tender document.
2. The department reserves a right not to award the lowest bidder.
3. In addition, the department will conduct a detailed risk assessment prior to the award of the quotation.
4. Submission of a PDF copy of the completed quotation document together with all the supporting tender documents must be submitted on the close of tender.
5. Late submissions will not be accepted.
6. Faxed or emailed bids are not accepted.
7. Only bidders registered on the Central Suppliers Database (CSD) are eligible to submit quotation

The offers must remain valid for a period of 90 days from the closing date of the submission of bids.