



KWAZULU-NATAL PROVINCE
PUBLIC WORKS & INFRASTRUCTURE
REPUBLIC OF SOUTH AFRICA

BID NO : ZNTD: 06092W: WIMS: 071152; 071301; 071135; 071242

Description : Suitable and capable service providers are invited to bid for safeguarding and security services to KZN: Public Works and Infrastructure for the facilities: Hazelmere House (08 months), Umlazi V Clinic (08 months), Esplanade Government Building (06 months) & Enduduzweni Centre for Disabled (06 months).

Advert date : 02 October 2026

Closing Date : 30 October 2026

Time : 11h00

Documents available for collection from : Department of Public Works and Infrastructure: eThekweni Regional Office: 455A King Cetshwayo Highway, Mayville– SCM -Ground floor (helpdesk), **during working hours (08h00 to 15h45)**

At no Cost documents to the : The complete quotation document can be downloaded from www.kznworks.gov.za under: Tender Bids and Quotations/The e-Tender Portal www.etenders.gov.za under browse opportunities

Cost of tender document : R330

Account Name : KZN PROV GOV-WORKS

Bank Name : ABSA BANK

Account Number : 41-2194-1044

Account type : BUSINESS CHEQUE ACCOUNT

Branch Code : 632005

Ref : ZNTD: 06092: WIMS: 071152; 071301; 071135; 071242

Compulsory Pre-Tender Briefing Meeting/ Bid Clarification Meeting: Yes

NB: All service providers are compelled to visit ALL site inspection as per the time slot provided below:

The briefing session will be held as follows:

Venue: The briefing session will be held at Hazelmere house together with Inspection.

- Hazelmere House (09h30am to 11h30am): House - Health - Alec Bean Road Hazelmere -29.628817, 31.059709 (compulsory site viewing)
- Esplanade Government Building (12h00pm to 13h00pm): -29.860259,31.033122 (compulsory site viewing)
- Umlazi V Clinic (13h30pm to 14h30pm): House-ERF 1051 Umlazi V -29.960021, 30.930033 (compulsory site viewing)
- Enduduzweni Centre for the disabled (14h45pm to 15h45pm): -29.967164, 30.912039 (compulsory site viewing)

If the prospective bidder has not signed ALL the site registers, it will lead to elimination of bid.

Briefing Date: 16 October 2026

Closing Date and Time: 30 October 2026 at 11h00 am.

NB. Completed quotation documents are only to be deposited in the Tender box no.6&7 at 455A King Cetshwayo Highway, Mayville 4091 (Basement tender office-Helpdesk)

Tender Validity: 90 days

Contract Period(s): Hazelmere house (08months); Umlazi V Clinic (08 months); Esplanade Government Building (06months) & Enduduzweni Centre for the disabled (06months).

Enquiries relating to the quotation document may be directed to

Tel: 066 535 7932; email: khosi.ngcobo@kznworks.gov.za

All technical enquiries may be directed to;

Tel: 066 397 9176; email: roymkhize@kznworks.gov.za

Conditions of Tender:

Evaluation Criteria

- Administrative compliance, mandatory requirements, financial offer and preference offer.

Phase 1:

Administrative Compliance

- a) Correctness of bid document
- b) Compliance with bid regulations (registration with CSD and other prescripts requirements)
- c)The bidder must quote for ALL items
- d)The bid Price must be on the pricing schedule)

Failure to meet the above prequalification will lead to immediate disqualification

Phase 2: Mandatory requirements

No.	ATTACH PROOF OF THE FOLLOWING DOCUMENTS
1.	Owner/ Director of the entity must have Grade A or B PSIRA grading (provide originally certified registration certificate of Director/Owner not older than 3 months).
2.	The entity must be registered with PSIRA (provide originally certified registration certificate of entity not older than 3 months).
3.	The security company must submit a letter confirming that security guard will be paid according to PSIRA rates. (please provide originally certified salary or pay slip not older than 3 months).
4.	Registration with compensation for Occupational injuries and Disease Act (COIDA) Workman's compensation registration (Please provide originally certified valid letter of good standing).
5.	Proof of registration with the Unemployment Insurance Fund (UIF) (Proof of originally certified payment from Department of Labour or EMP201 not older than three (03) months).
6.	Please provide proof of registration with Private Security Sector Provident Fund (PSSPF) in the form of: (a) A valid letter or a certificate (b) Compliance confirmation status of the employer from PSSPF, valid from the close of tender .
7.	Company must have a minimum of One (01) vehicle owned by company / owner / director (attach copies of certificates of registration in respect of motor vehicle (logbook) or motor vehicle license or valid agreement).
8.	Company's previous experience as a security company with the following: a) Proof of schedule with a minimum of at least three (03) previously completed security contracts not older than five (05) years to be submitted. At least one completed contract to have minimum contract value R1 Million or more. The schedule to include the previous client's/department's name, description of contract, start and end date of contract, value of contract and details of the reference together with their contact details for each indicated contract.

	b) Letters of award/contracts or purchase orders or service level agreement of the contracts listed in the schedule above to be submitted. One of the letters of award is to be for a minimum value of R1 Million or more. (proof in the form of letters of award or purchase orders or service level agreements to be submitted at close of tender). NB: All must be not older than five (05) years.
9.	Valid ICASA (Independent Communication Authority South Africa) license for radio equipment of a valid proof of registration with ICASA in the form of lease agreement with the third party indicating the relationship agreement, dated & signed. (please attach originally certified copies of license or agreement of the service provider).
10.	A valid originally certified copy of the Public Liability Insurance Policy to the value of R1 000 000 (One Million Rands) (please provide originally certified copies).

NB: all returnable documents must be originally certified (except for criteria no.8- company experience).

NB: Failure to adhere to the mandatory requirements will disqualify the bidder.

PHASE 3: Special conditions

- The awarded bidder will be subjected to vetting process.
- The bidders are required to adhere to EPWP requirements.
- Upon appointment, the successful bidder is required to provide documentation of a liability insurance of 5% of the contract value that will cover costs incurred in cases of security breaches such a break-ins and theft under their watch.

Phase 4: Specific Goals

- The 80/20-point system is applicable for this quote with the following Specific Goal Requirements and documentary proof as per the quotation document must be provided for claiming of points for specific goals.

Price	Points 80
The specific goals allocated points in terms of this tender	Number of Points allocated
"Ownership by People who are Women Documentary Proof Required: 1) Original EME or QSE Sworn Affidavit; signed and dated by Commissioner of Oaths or SANAS approved B-BBEE certificate. 2) Certified Copy of Identity Document/s"	10 points
"Ownership by People who are Youth Documentary Proof Required: 1) Certified copy of Identity Document/s 2) Original EME or QSE sworn affidavit, signed and dated by Commissioner of Oaths or SANAS approved B-BBEE certificate	10 points

BIDDERS TO NOTE

1. Requirement of sealing, addressing, delivering and assessment of the tender are contained in the tender document.
2. The department reserves a right not to award the lowest bidder.
3. In addition, the department will conduct a detailed risk assessment prior to the award of the quotation.
4. Submission of a PDF copy of the completed quotation document together with all the supporting tender documents must be submitted on the close of tender.
5. Late submissions will not be accepted.
6. Faxed or emailed bids are not accepted.
7. Only bidders registered on the Central Suppliers Database (CSD) are eligible to submit quotation

The offers must remain valid for a period of 90 days from the closing date of the submission of bids.